



## Meeting Minutes

### Library Board

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Tuesday, July 13, 2021

5:00 PM

La Crosse Main Library - Main Hall  
(Former Museum)  
800 Main Street

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#### Agenda

The Chair, Ms. Anglehart, called the meeting to order at 5:09 p.m.

#### 1. Call to Order

*PRESENT:*

*Sue Anglehart, Katie Bittner, Jodi Ehrenberger, Mac Kiel, Araysa Simpson*

*ABSENT:*

*Aaron Engel, Shelley Hay, Kathy Ivey, Keonte Turner*

#### 2. Approval of Minutes from Regular Board Meeting

Motion to approve the minutes of June 8, 2021.  
(Jodi Ehrenberger / Araysa Simpson) Carried

#### 3. Approval of Committee of the Whole Minutes

Motion to approve the Committee of the Whole minutes of July 6, 2021.  
(Jodi Ehrenberger / Mac Kiel) Carried

#### 4. Election of Officers

Motion to nominate Sue Anglehart for President.  
(Jodi Ehrenberger / Katie Bittner) Carried

Motion to nominate Araysa Simpson for Secretary.  
(Jodi Ehrenberger / Katie Bittner) Carried

## 5. Approval of Bills & Financial Reports

*Ms. Grant noted the gifts page of financials, where funds from three gift lines (Capital Projects, Board Discretion, and Materials & Services) were moved to Special Trustees to pay for the flooring project in Main Hall. A motion will be needed to approve access to these funds for payment of the project. She also noted that \$5,416.85 was saved because library maintenance removed the existing parquet flooring prior to the carpet being laid. These savings may be used to purchase acoustic enhancements and baffling.*

**Motion to approve the bills and financial reports for June 2021.**

**(Jodi Ehrenberger / Araysa Simpson) Carried**

## 6. Reports

### 6.1 Director's Report

#### 6.11 Vacancy Report

*Ms. Grant shared thank you notes from recent retirees.*

*The cataloging position was filled internally by Lindsay Schmitt in Adult Services.*

*Interviews are being conducted to fill the vacant position in Adult Services, as well as the two part-time desk assistant positions that opened when two full-time positions were filled internally after being restored for the second half of the year.*

*Ms. Grant shared the sad news of the unexpected passing of Mike Danielson, part of the maintenance team.*

*IT Manager, Lou Kalis, left to pursue a new opportunity, his last day was July 6.*

#### 6.12 Reclassification of Information Technology Manager Position

*Lou Kalis' departure leaves a vacancy, which will be addressed in closed session.*

#### 6.13 Service Updates – Expansion of Hours

*The soft opening of community libraries was relatively smooth with positive feedback from those who have been visiting the spaces. Many families have been stopping in to enjoy the newly refreshed spaces.*

*Patrons also took advantage of the extended evening hours on Wednesday at Main.*

#### 6.14 Monthly Programming Highlights

*Ms. Grant shared several program highlights including a well-attended Homelessness & Housing event, and the return of Adult Storytime at the Weber Center and Turtle Stack Brewery. Outdoor Storytimes and Storytimes in parks continue, including the Mr. Evan Concert at Burns Park.*

#### 6.15 Approval of Special Trustee's Reimbursement for Main Hall Flooring Project

*Motion to approve \$10,664.04 from Special Trustees to pay for carpeting in Main Hall. (Araysa Simpson / Jodi Ehrenberger) Carried*

### 6.2 Committee of the Whole Report

#### 6.21 Initial Exploration of Meeting Room Policy Updates

*Ms. Grant will bring an updated policy draft to the August Committee of the Whole meeting, then for approval at the August Board meeting. The policy will be implemented in September.*

#### 6.22 Celebrations for Community Libraries

*Ms. Grant shared details of upcoming celebrations at the community libraries: Tuesday August 3rd from 10-12 at North, and Wednesday August 4th from 10-12 at South. Coffee, muffins and scones will be provided, as well as live music. Invitations will be sent to the Library Board, Mayor and City Council, Neighborhood Associations, and Department Heads.*

6.23 *Approval of Closures for Staff Training*

*Library open hours will be 2:00 – 6:00 p.m. on Thursday October 7th and Friday November 5th*

*Motion to approve half day closure for the purpose of Staff Training between the hours of 10:00 a.m. – 2:00 p.m. on Thursday October 7 and Friday November 5.  
(Katie Bittner / Jodi Ehrenberger) Carried*

**7. Old Business**

*None.*

**8. Public Comment / Other**

*None.*

**9. Topics for Future Meetings**

- 9.1 Election of Officers - Vice President*
- 9.2 WRLS Web Membership Agreement*
- 9.3 2022 Operating Budget Process*

## CLOSED SESSION

*Motion to convene in closed session under the exemption set out in Wisconsin Statutes 19.85(1)c which reads as follows: Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and will reconvene again in open session.*

*(Jodi Ehrenberger / Katie Bittner) Carried*

*Time: 5:43 p.m.*

*Roll Call Vote:*

- *Sue Anglehart           Aye*
- *Katie Bittner            Aye*
- *Jodi Ehrenberger       Aye*
- *Mac Kiel                 Aye*
- *Araysa Simpson         Aye*

*Motion to reconvene into open session.*

*(Araysa Simpson / Jodi Ehrenberger) Carried*

*Time: 6:14 p.m.*

*Roll Call Vote:*

- *Sue Anglehart           Aye*
- *Katie Bittner            Aye*
- *Jodi Ehrenberger       Aye*
- *Mac Kiel                 Aye*
- *Araysa Simpson         Aye*

*Motion to reclassify the Information Technology Manager position from Grade 23 to Grade 19.*

*(Araysa Simpson / Jodi Ehrenberger) Carried*

## 10. Adjournment

*Time: 6:18 p.m.*

**Motion to adjourn.**

**(Jodi Ehrenberger / Araysa Simpson) Carried**