



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Meeting Agenda - Final

### Board of Public Works

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Monday, September 12, 2022

10:00 AM

Council Chambers  
City Hall, First Floor

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*The Board of Public Works meeting is open for attendance in person. The meeting will also be available through video conferencing. The meeting can be viewed by clicking this link (or typing the URL in your web browser address bar):*

*<https://stream.lifesizecloud.com/extension/4912386/d03f0fa0-d3ae-441f-b758-981412510a4a>*

*If you wish to speak on an agenda item, you can do so as part of the virtual meeting. Contact the City Clerk at the email or phone number below so we can provide you with the necessary information to join.*

*Members of the public who would like to provide written comments on any agenda may do so by emailing [cityclerk@cityoflacrosse.org](mailto:cityclerk@cityoflacrosse.org), using a drop box outside of City Hall or mailing the City Clerk, 400 La Crosse Street, La Crosse WI 54601. Questions, call 608-789-7510 (press 5).*

#### Call to Order

#### Roll Call

#### Approval of Minutes

#### Agenda Items:

- 1      [22-1143](#)      Construction Contract Change Orders.  
  
                 Attachments: [COR 308 Braun Water Testing](#)
- 2      [22-1144](#)      Bidder's Proof of Responsibility.
- 3      [22-1146](#)      2143 Ward Avenue Street Privilege Permit Request for Parking in Right of Way.  
  
                 Attachments: [2143 Ward Avenue Street Privilege Permit Application for Boulevard Parking in](#)  
                                 [2143 Ward Avenue Street Privilege Permit Location Mapping for Boulevard Par](#)
- 4      [22-1148](#)      Public right-of-way for Oktoberfest parades.  
  
                 Attachments: [Oktoberfest Notice 2022](#)
- 5      [22-1151](#)      704 La Crosse Street Privilege Permit Request for a Sign in Right of Way.  
  
                 Attachments: [704 La Crosse Street SPP Application for a Sign in Right of Way](#)  
                                 [704 La Crosse Street SPP Plan for a Sign in Right of Way](#)

- 6      [22-1167](#)      Lemonweir Telephone Street Privilege Permit Request for Fiber Optics in Right of Way at 7th, 8th, Main, Cameron and Ferry Streets.

**Attachments:** [Lemonweir SPP Application for 7th-8th-Main-Cameron-Ferry Streets](#)

[Lemonweir SPP Plans for 7th-8th-Main-Cameron-Ferry Streets](#)

[Location Mapping](#)

## Adjournment

*Notice is further given that members of other governmental bodies may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility.*

### *NOTICE TO PERSONS WITH A DISABILITY*

*Requests from persons with a disability who need assistance to participate in this meeting should call the City Clerk's office at (608) 789-7510 or send an email to [ADAcityclerk@cityoflacrosse.org](mailto:ADAcityclerk@cityoflacrosse.org), with as much advance notice as possible.*

**Board members: Mitch Reynolds, Rebecca Schwarz, Chris Kahlow, Andrea Trane, Matt Gallager.**



# City of La Crosse, Wisconsin

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## Text File

**File Number: 22-1143**

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**Agenda Date:** 9/12/2022

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 1



Change Order Request

**Project:** 1923025-02  
La Crosse Center Expansion & Renovation  
400 La Crosse Street  
La Crosse, WI 54601

**COR #** 308.00  
**Date:** 8/25/2022

**To: Owner** City of La Crosse  
400 La Crosse Street  
La Crosse, WI 54601

**From:** Kraus-Anderson Construction Company  
151 East Wilson Street, Suite 100  
Madison, WI 53703

**PCO #** 430 - Braun Water Testing

Item #	Description	Vendor	Amount
1	Moisture Intrusion Assessment	Braun Intertec Corp	\$7,650.00
Total For Change Order			\$7,650.00

**Approved By:** City of La Crosse

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Submitted By:** Kraus-Anderson Construction Company

**Signed:** \_\_\_\_\_

**Date:** 8/25/2022 | 1:44 PM EDT

**Accepted By:** I & S Group, Inc.

**Signed:** \_\_\_\_\_

**Date:** 8/27/2022 | 10:32 AM CDT





**Braun Intertec Corporation**  
11001 Hampshire Avenue S  
Minneapolis, MN 55438

Phone: 952.995.2000  
Fax: 952.995.2020  
Web: braunintertec.com

August 15, 2022

Proposal QTB164079

Mr. Weston Gumbert  
Kraus Anderson Construction Company  
501 S. 8th Street  
Minneapolis, MN 55404

Re: Proposal for Moisture Intrusion Assessment  
La Crosse Center  
300 Harborview Plaza  
La Crosse, Wisconsin

Dear Mr. Gumbert:

Thank you for the opportunity to provide you with this proposal to provide Moisture Intrusion Assessment for the La Crosse Center project located in La Crosse, Wisconsin.

## **Background**

Mr. Gumbert contacted Braun Intertec Corporation on August 10, 2022 to request a proposal to perform a moisture intrusion assessment at the subject property. The La Crosse Center building was constructed within the last couple years and Kraus Anderson has reported occasions of water intrusion into the building primarily at existing roof areas and metal wall panel areas.

## **Purpose**

Perform a moisture intrusion assessment and provide the client observations of conditions, our opinion of those observations, and recommendations for potential corrective approaches if applicable.

## **Building Enclosure Consulting and Testing Scope of Services**

Building Enclosure Consulting and Testing Services are provided by the Braun Intertec Building and Structure Sciences Group based in Minneapolis, Minnesota. The Building and Structure Sciences Group is a team of Registered Architects, Professional Engineers, Consultants, and Field Technicians with certifications as Building Enclosure Commissioning Agent (BECxP, CxA+BE), Registered Roof Observer (RRO), Registered Exterior Wall Observer (REWO), Certified EIFS Inspectors (CEI), FenestrationMaster Professional (FMPC) and Certified Infrared Thermographers (CIT). Braun Intertec is an AAMA-accredited Field Test Agency.

### **Activity 1.1 – Site Assessment**

- A Senior Consultant and a Field Technician will complete a site visit to perform visual observations of conditions. Water testing will likely be necessary as part of our assessment. Water testing would be performed using a garden hose and spray attachment.

- We have included one (1) mobilization to the site and assume approximately 6 hours of time on site. We have included a hotel allowance should the assessment require an overnight stay in town.
- Site assessment includes visual observation only and does not include any destructive openings at this time.

### Activity 1.2 - Project Management and Reporting Services

- Provide a written report that will include observations of conditions made during testing, and recommendations for potential corrective approaches if applicable.
- Management, including scheduling of our field personnel, communication with the project team, and quality control review of reports.

### Site Assessment Assumptions

- Power and water access of sufficient pressure within 200 feet of the area(s) is assumed provided by others. If additional water supply provisions required, additional costs may be incurred.
- We have included an allowance for rental of aerial lift equipment that may be required if the assessment area is greater than 12 feet above the adjacent horizontal surface.
- The proposal does not include temporary enclosures or heat if the project schedule necessitates testing during winter or adverse weather conditions.

### Cost Estimate

Braun Intertec Corporation proposes to provide the services noted above for a fee of **\$7,650**. Please see the attached cost estimate for further breakdown of the anticipated costs.

If the scope changes or additional tasks are requested from what is initially outlined above, we will notify you and coordinate on additional fees accordingly prior to proceeding with the work.

### Safety

We expect a safe working environment for our staff will be found during our work. If conditions are encountered that we feel are not safe, we will contact you immediately and will not proceed with our services.

### General Remarks

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. ***Please sign and return a copy to us in its entirety.***

The proposed fee is based on the scope of services described and the assumptions that our services will be authorized within 30 days and that others will not delay us beyond our proposed schedule.

Kraus Anderson Construction Company  
Proposal QTB164079  
August 15, 2022  
Page 3

We have included the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement. If anything in this proposal is not consistent with your requirements, please let us know immediately. Braun Intertec will not release any written reports until we have received a signed agreement. Responsibility for payment will be the Authorizing Firm. If this Authorizing Firm is different than whom the proposal is addressed to, please notify us prior to execution of this agreement.

To have questions answered or schedule a time to meet and discuss our approach to this project further, please call Ryan Lamoureux at 612.298.6738 (RLamoureux@braunintertec.com).

Sincerely,

BRAUN INTERTEC CORPORATION



Ryan Lamoureux  
Operations Manager, Senior Consultant



Darren Sprute, AIA, NCARB  
Senior Architect

Attachments:  
Cost Estimate  
General Conditions (1.1.18)

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The proposal is accepted, and you are authorized to proceed.

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**Authorizer's Firm**

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**Authorizer's Signature**

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**Authorizer's Name (please print or type)**

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**Authorizer's Title**

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**Date**



The Science You Build On.

# Project Proposal

**QTB164079**
**La Crosse Center (BECx)**
**Client:**

Kraus-Anderson Construction Company  
 Weston Gumbert  
 501 South 8th Street  
 Minneapolis, MN 55404

**Work Site Address:**

300 Harborview Plaza  
 La Crosse, WI 54601

**Service Description:**

Water Intrusion Assessment

	Description	Quantity	Units	Unit Price	Extension
<b>Phase 1</b>	<b>Moisture Intrusion Assessment</b>				
<b>Activity 1.1</b>	<b>Site Assessment</b>				<b>\$6,295.00</b>
162	Senior Consultant	6.00	Hour	181.00	\$1,086.00
282	Field Technician	6.00	Hour	138.00	\$828.00
3700	Infrared Camera	1.00	Each	100.00	\$100.00
5150	BaSS Mobilization Charge	1.00	Each	2,050.00	\$2,050.00
HOTEL	Hotel (Allowance)	2.00	Each	138.00	\$276.00
SUB	Aerial Lift Rental (Allowance)	1.00	Each	1,955.00	\$1,955.00
<b>Activity 1.2</b>	<b>Project Management and Reporting</b>				<b>\$1,355.00</b>
162	Senior Consultant	4.00	Hour	181.00	\$724.00
282	Field Technician	1.00	Hour	138.00	\$138.00
521	Building Enclosure Report Review	1.00	Hour	214.00	\$214.00
170	Project Control Specialist	1.00	Hour	160.00	\$160.00
168	Project Assistant	1.00	Hour	119.00	\$119.00
<b>Phase 1 Total:</b>					<b>\$7,650.00</b>

<b>Proposal Total:</b>	<b>\$7,650.00</b>
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## General Conditions

### Section 1: Agreement

**1.1** Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

**1.2** The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

**1.3** In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

### Section 2: Our Responsibilities

**2.1** We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

**2.2** In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.

**2.3** We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and further that site conditions may vary over distance or change over time.

**2.4** Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the failure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.

**2.5** We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.

**2.6** You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

**2.7** Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

### Section 3: Your Responsibilities

**3.1** You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

**3.2** You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.

**3.3** You agree to provide us, in a timely manner, with information that you have regarding buried objects at the site. We will not be responsible for locating buried objects at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, losses, penalties and expenses (including attorney fees) involving buried objects that were not properly marked or identified or of which you had knowledge but did not timely call to our attention or correctly show on the plans you or others furnished to us.*

**3.4** You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site or in a sample provided to us. You agree to provide us with information in your possession or control relating to such materials or samples. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

**3.5** Neither this Agreement nor the providing of Services will operate to make us an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of the Resource Conservation Recovery Act, as amended, or within the meaning of any other law governing the handling, treatment, storage, or disposal of hazardous substances. *You agree to hold us harmless, defend, and indemnify us from any damages, claims, damages, penalties or losses resulting from the storage, removal, hauling or disposal of such substances.*

**3.6** Monitoring wells are your property, and you are responsible for their permitting, maintenance, and abandonment unless expressly set forth otherwise in this Agreement.

**3.7** You agree to make all disclosures required by law. In the event you do not own the project site, you acknowledge that it is your duty to inform the owner of the discovery or release of contaminants at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, penalties, or losses and expenses, including attorney fees, related to failures to make disclosures, disclosures made by us that are required by law, and from claims related to the informing or failure to inform the site owner of the discovery of contaminants.*

### Section 4: Reports and Records

**4.1** Unless you request otherwise, we will provide our report in an electronic format.

**4.2** Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

**4.3** If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

**4.4** Samples and field data remaining after tests are conducted and field and laboratory equipment that cannot be adequately cleansed of contaminants are and continue to be your property. They may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

**4.5** Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

**Section 5: Compensation**

**5.1** You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated amount is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

**5.2** You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

**5.3** If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

**5.4** Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.

**5.5** If you do not pay us in accordance with this Agreement, you agree to reimburse all costs and expenses for collection of the moneys invoiced, including but not limited to attorney fees and staff time.

**5.6** You agree to compensate us in accordance with our Schedule of Charges if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

**5.7** If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.

**5.8** If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

**5.9** In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.

**Section 6: Disputes, Damage, and Risk Allocation**

**6.1** Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s)

attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

**6.2** *Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of business opportunity, loss of profit or revenue, loss of product or output, or business interruption.*

**6.3** You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of the breach or of the date of substantial completion of Services, whichever is earlier, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute. We will not be liable unless you have notified us within 30 days of the date of such breach and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services. Should you fail to meet the conditions above, you agree to fully release us from any liability for such allegation.

**6.4** *For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for Services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken.* This increased fee is not the purchase of insurance.

**6.5** *You agree to indemnify us from all liability to others in excess of the risk allocation stated herein and to insure this obligation. In addition, all indemnities and limitations of liability set forth in this Agreement apply however the same may arise, whether in contract, tort, statute, equity or other theory of law, including, but not limited to, the breach of any legal duty or the fault, negligence, or strict liability of either party.*

**6.6** This Agreement shall be governed, construed, and enforced in accordance with the laws of the state in which our servicing office is located, without regard to its conflict of laws rules. The laws of the state of our servicing office will govern all disputes, and all claims shall be heard in the state or federal courts for that state. Each of us waives trial by jury.

**6.7** No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

**Section 7: General Indemnification**

**7.1** *We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible.*

**7.2** To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

**7.3** You agree to indemnify us against losses and costs arising out of claims of patent or copyright infringement as to any process or system that is specified or selected by you or by others on your behalf.

**Section 8: Miscellaneous Provisions**

**8.1** We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our negligence.

**8.2** You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.

**8.3** Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

**8.4** This Agreement may be terminated early only in writing. You will compensate us for fees earned for performance completed and expenses incurred up to the time of termination.

**8.5** If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

**8.6** No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.



# City of La Crosse, Wisconsin

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## Text File

**File Number: 22-1144**

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**Agenda Date:** 9/12/2022

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 2



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

**File Number: 22-1146**

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**Agenda Date:** 9/12/2022

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 3





## REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION

City of La Crosse Engineering Department

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

Property Owner: BAK Properties LLC  
Address: 2143 WARD AVE City: LaCrosse State: WI Zip: 54601  
Phone # 608-317-5704 Email Address Kirchnerpb@yahoo.com

Application Preparer (if different from above) \_\_\_\_\_

Relationship with Owner: \_\_\_\_\_

Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

Description of Proposed Encroachment: Boulevard area for Parking

Encroachment Address(es): 2143 & 2145 Ward Ave LaCrosse WI 54601

Benefiting Tax Parcel ID #(s): 17-50297-40

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public.

Signature of Owner: [Signature] Date: 7-26-22

Print Name and Title: Beth Kirchner Owner

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. Once approved an agreement document will be drafted by City and sent to Owner for signatures. Permit will then be valid once recorded with the County's Register of Deeds department. Applicant shall obtain all other necessary permits as required by City Departments. **Average completion time for validation 45 days.**

BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY

### Required items to be provided by Applicant:

Scale Drawing of encroachment on letter size paper(s) ☒

Legal Description of benefiting parcel(s) ☒

Certificate of Insurance (City as additional Insured) ☒

Initial Application / Annual Fee \$ 100.00 ☒

City Utility Potential Conflict Notification and Sign-Off ☐

### Board of Public Works

Approval Date:

Encroachment Type:

PARKING

Permit Number:

All Fees are Non-Refundable & Subject to change by City Council



## **REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**

### **City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

#### **Permit Additional Conditions**

- 1 The encroachment must be maintained in good condition at all times.
- 2 The applicant shall be primarily liable for damages to person or property by reason of the maintenance of said encroachment.
- 3 Applicant waives any and all rights to contest in any manner the validity of Sec. 66.0425, Wis. Stats. and the amount of compensation charged.
- 4 Provision for a bond is hereby waived.
- 5 The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City of La Crosse as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
- 6 Applicant agrees that if they do not remove the encroachment within ten (10) days after receiving notice from the City to do so, the City is authorized to remove the same and applicants agree to pay the City for all costs of such removal.
- 7 Applicant further agrees that the City shall not be liable to applicants for any damage applicants may receive to their encroachment should it be damaged by the City if the City performs work or maintenance in the area of the Revocable Occupancy Permit.
- 8 Applicant further agrees that if the City determines that the installation or use of the described encroachment authorized under this permit increases the difficulty of highway maintenance, creates conditions adverse to the best interest of the highway users, the general public, or presents a threat to highway safety, then the Occupant, upon notification by the City shall promptly remove the encroachment from the highway right of way.
- 9 Failure by the Applicant to comply with the provisions of this permit is cause for the City to terminate this permit and to require the Applicant to take immediate action to clear the right of way to a safe condition.
- 10 Applicant agrees to renew this permit annually each January by submitting renewal form and current fee established by the La Crosse Common Council.













Thursday, August 18, 2022 9:28:45 AM - 2143 Ward Ave - Google Maps



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 22-1148

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**Agenda Date:** 9/12/2022

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 4

## PUBLIC RIGHT OF WAY POLICY FOR OKTOBERFEST PARADE

In order that the greatest number of people may enjoy the annual Oktoberfest parade and to avoid injuries, no person shall place obstructions such as couches, chairs, or other items on the public boulevards, public sidewalks or public right-of-way sooner than 12:00 midnight prior to the parade. All such items must be removed immediately following the parade. The parking of cars, trucks, flatbeds, trailers, campers or any vehicle of any type and placing of stakes and ropes on the public sidewalks, boulevard or right-of-way is prohibited at all times.

Persons violating this policy may be subject to a \$124.00 forfeiture pursuant to Section 40-6 of the City of La Crosse Municipal Code and loss of property plus cost of removal.

CITY OF LA CROSSE  
BOARD OF PUBLIC WORKS

Publish as 2 column display  
September 22, 2022  
1 Affidavit



# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 22-1151

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**Agenda Date:** 9/12/2022

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 5





## REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION

### City of La Crosse Engineering Department

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

Property Owner: Indochinese Grocery

Address: 704 La Crosse Street City: La Crosse State: WI Zip: 54601

Phone # 608-738-6486 Email Address \_\_\_\_\_

Application Preparer (if different from above) Sign Pro of La Crosse

Relationship with Owner: Sign Company

Phone # 782-3456 Email Address jim@signprousa.com

#### Description of Proposed Encroachment:

7' x 4' projecting sign on wall facing La Crosse street sticking over sidewalk. Sign will be 10' up off sidewalk and 2' off 9' curb face.

#### Encroachment Address(es):

704 La Crosse Street

#### Benefiting Tax Parcel ID #(s):

17-20144-90

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public.

Signature of Owner: [Signature] Date: 08/19/2022

Print Name and Title: Mao Xiong - Manager

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. Once approved an agreement document will be drafted by City and sent to Owner for signatures. Permit will then be valid once recorded with the County's Register of Deeds department. Applicant shall obtain all other necessary permits as required by City Departments. **Average completion time for validation 45 days.**

#### BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY

#### Required items to be provided by Applicant:

Scale Drawing of encroachment on letter size paper(s) ☒

Legal Description of benefiting parcel(s) ☒

Certificate of Insurance (City as additional Insured) ☒

Initial Application / Annual Fee \$ \_\_\_\_\_ ☒

City Utility Potential Conflict Notification and Sign-Off ☐

#### Board of Public Works

Approval Date:

Encroachment Type:

SIGN

Permit Number:

All Fees are Non-Refundable & Subject to change by City Council



## **REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**

### **City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

#### **Permit Additional Conditions**

- 1 The encroachment must be maintained in good condition at all times.
- 2 The applicant shall be primarily liable for damages to person or property by reason of the maintenance of said encroachment.
- 3 Applicant waives any and all rights to contest in any manner the validity of Sec. 66.0425, Wis. Stats. and the amount of compensation charged.
- 4 Provision for a bond is hereby waived.
- 5 The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City of La Crosse as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
- 6 Applicant agrees that if they do not remove the encroachment within ten (10) days after receiving notice from the City to do so, the City is authorized to remove the same and applicants agree to pay the City for all costs of such removal.
- 7 Applicant further agrees that the City shall not be liable to applicants for any damage applicants may receive to their encroachment should it be damaged by the City if the City performs work or maintenance in the area of the Revocable Occupancy Permit.
- 8 Applicant further agrees that if the City determines that the installation or use of the described encroachment authorized under this permit increases the difficulty of highway maintenance, creates conditions adverse to the best interest of the highway users, the general public, or presents a threat to highway safety, then the Occupant, upon notification by the City shall promptly remove the encroachment from the highway right of way.
- 9 Failure by the Applicant to comply with the provisions of this permit is cause for the City to terminate this permit and to require the Applicant to take immediate action to clear the right of way to a safe condition.
- 10 Applicant agrees to renew this permit annually each January by submitting renewal form and current fee established by the La Crosse Common Council.

AWNING NO LONGER EXISTS - 7 FOOT DIMENSION TO FACE OF BUILDING.

2 FOOT DIMENSION FROM FACE OF CURB TO SIGN







# City of La Crosse, Wisconsin

City Hall  
400 La Crosse Street  
La Crosse, WI 54601

## Text File

File Number: 22-1167

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**Agenda Date:** 9/12/2022

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Public Works

**File Type:** General Item

**Agenda Number:** 6

WILT-62 La Crosse-City -Added DRops



# REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION FOR COMMUNICATIONS (FIBER OPTICS, TELEPHONE, CABLE, ETC.)

City of La Crosse Engineering Department

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>Encroachment Owner: Lemonweir Telephone CompanyAddress: 127 US HWY 12-16 City: CAMP DOUGLAS State: WI Zip: 54618Phone # 608-427-6515 Email Address kevin.barth@getlynxx.comApplication Preparer (if different from above) Heather McGregorRelationship with Owner: Permit Agent D/B/A LemonweirPhone # 435-623-6670 Email Address heather.mcgregor@jsitel.com**Description of Proposed Encroachment:**

Placing service drops to customers with 144 fiber optic cable and fiber peds under the sidewalk boring sidewalks.  
We are taking up parts of sidewalk to place fiber peds.

**Encroachment Addresses (List by Street and 100 blocks):**

Between State & Main . running on on 7th St. to serve Citizens State Bank  
Between 11th St. & West Ave. running on on Main St. to serve Great River Orthodontics & Dahl Family YMCA  
Running along Cameron & 11th to serve Aquinas High School  
Between 11th & 14th running on Ferry St to serve Cathedral of Saint Joseph

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies and special conditions of the City of La Crosse. The applicant agrees to perform the work covered by an approved permit with diligence and convenience to the public. **See Sheet 2 of 2 for Additional Conditions.**

Signature of Owner or designee: Heather McGregor Date: \_\_\_\_\_Print Name and Title: Heather McGregor as an agent for Lemonweir

Please return this completed application along with required information and fees noted on checklist below to: City of La Crosse, Engineering Department, 400 La Crosse Street, La Crosse, WI 54601. You will then be given notice of when your request will be on the Board of Public Works agenda for consideration. **Average completion time for validation 45 days.**

-----  
BELOW THIS LINE TO BE COMPLETED BY CITY STAFF ONLY  
-----

**Required items to be provided by Applicant:**

Scale Drawing of encroachments ☒  
(Complete Utility Locate by Digger's Hotline Required)

Certificate of Insurance (City as additional Insured) ☒Initial Application Fee \$ 100.00 ☒City Utility Potential Conflict Notification and Sign-Off ☒**Board of Public Works****Approval Date:****Encroachment Type:**Communications**Permit Number:**

All Fees are Non-Refundable &amp; Subject to change by City Council

**SHEET 1 OF 2**



## **REVOCABLE OCCUPANCY / STREET PRIVILEGE PERMIT APPLICATION**

### **City of La Crosse Engineering Department**

Phone: 608-789-7505 Email: [engineering@cityoflacrosse.org](mailto:engineering@cityoflacrosse.org) <http://cityoflacrosse.org>

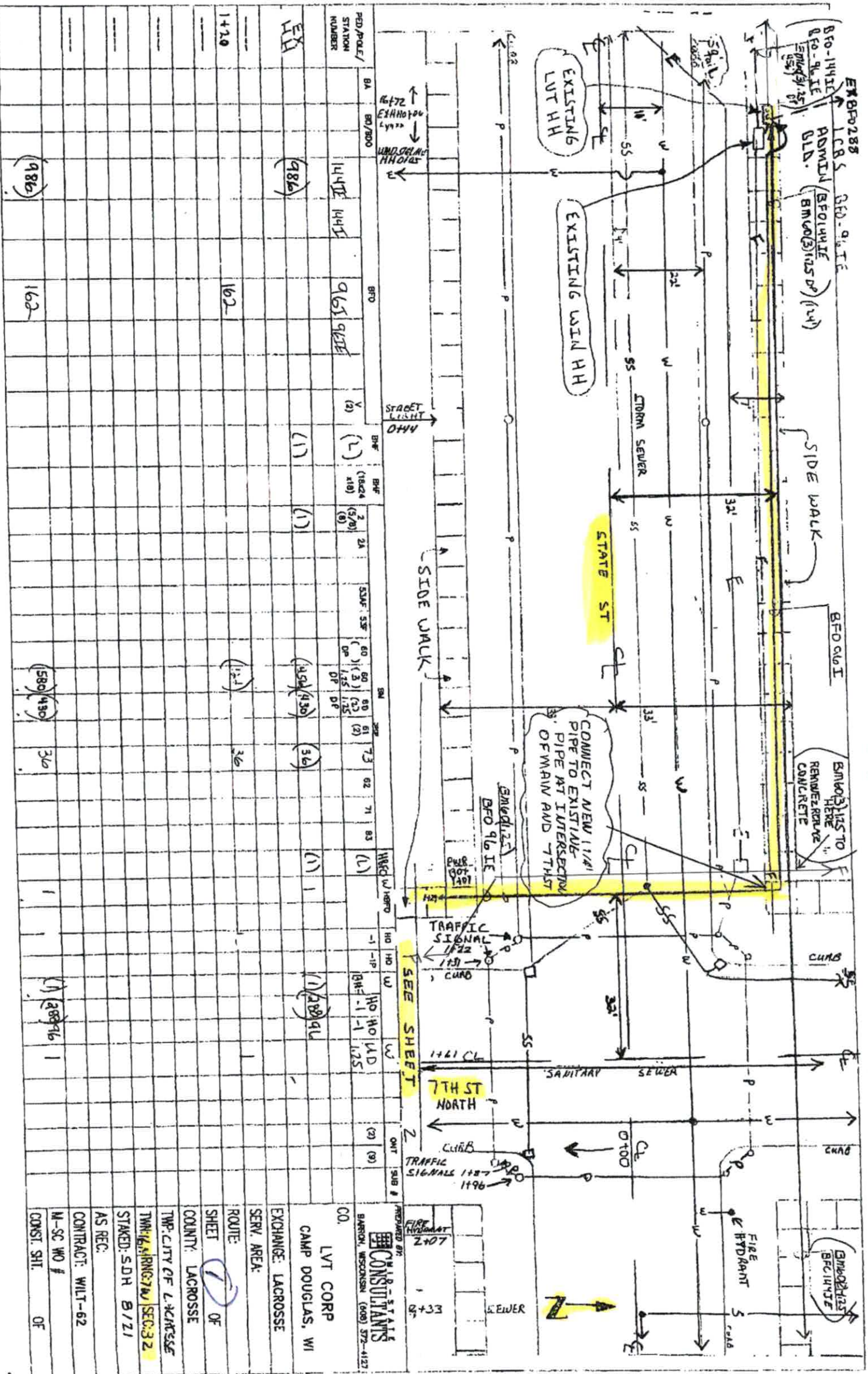
#### **STREET PRIVILEGE PERMIT CONDITIONS FOR COMMUNICATIONS INSTALLATIONS**

1. The applicant shall be primarily liable for damages to person or property by reason of the granting of this street privilege permit.
2. The applicant shall obtain an excavation permit from the City of La Crosse Engineering Department prior to performing installation or any maintenance on the cable in the City right-of-way that requires excavation or disruption of pavement, sidewalk, curb and gutter, or other structure.
3. The applicant agrees that tracer wires shall be used and final cable location within the street right-of-way shall be approved by the City Engineer. Cable shall be installed not less than 36 inches deep, unless otherwise approved by the City Engineer.
4. Applicant agrees to provide the City of La Crosse with final "as-built" plans when installation is complete.
5. Applicant agrees that any pavement, concrete or green space disturbed during drilling activities shall be restored to its prior condition.
6. Applicant agrees that said installation shall not interfere with the City's water, sanitary sewer, or storm sewer underground infrastructure that may be in the area.
7. Applicant further agrees that they will make arrangements with the public utility companies and the City of La Crosse to clear all public underground utilities prior to initiating such work, and if necessary, applicant will make arrangements with the City of La Crosse to ensure proper traffic control.
8. Applicant waives any and all rights to contest in any way or manner the validity of Sec. 66.0425 of the Wisconsin Statutes and the amount of compensation charged.
9. Applicant agrees to become a member of Diggers Hotline for marking / locating of utility.
10. The applicant for a permit to encroach on the public right-of-way shall procure and maintain for the duration of the permit a minimum liability and contractual liability policy in the amount of \$100,000.00 each person, \$300,000.00 each accident for bodily injury and \$100,000.00 for property damage. A certificate of such insurance shall be filed with the City Attorney as part of the application. The insurance shall name the City, its officials, employees and agents as additional insureds. The Board may approve greater insurance protection on a case-by-case basis.
11. Applicant further agrees to hold harmless the City for any damage to said cable while the City, its agents or contractors are conducting construction for maintenance activities in or upon such area in which said cable lies; provided, however, the City shall make a good faith effort to notify applicant of any maintenance or work in the area of the street privilege permit which may damage applicant's cable.
12. Applicant agrees to remove the cable and return the area to its original condition upon ten (10) days' notice by the Board of Public Works. The applicant further agrees that if it does not remove the cable within ten (10) days after receiving notice, the City is authorized to remove the same and applicant agrees to pay the City for all costs of such removal.
13. Applicant further agrees that the obligations and conditions of this street privilege permit shall be binding upon all heirs, successors and assigns of applicant.
14. The person(s) signing this Permit warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.



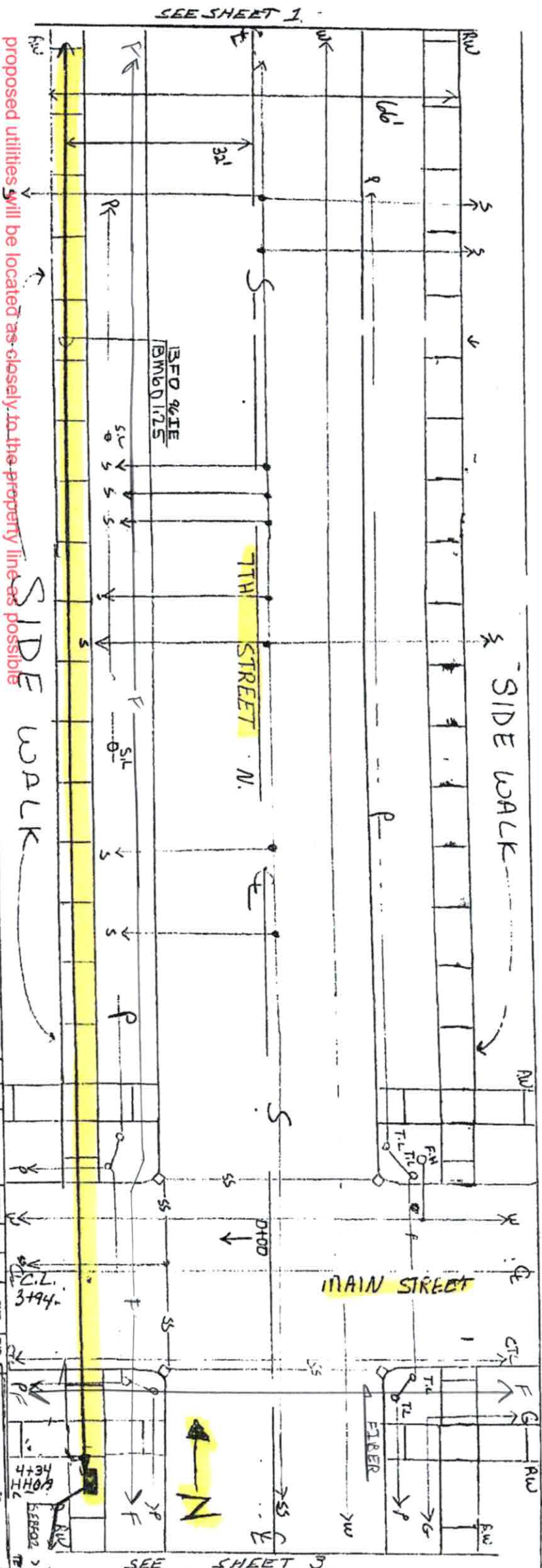
Clearance from manhole centers by 5.5' which would give a 3' clearance from outside of manhole and catch basin structures. 3.5' minimum from water valves, fire hydrants, pull boxes and light poles. Generally 3 foot clearance from outside of structure.

proposed utilities will be located as closely to the property line as possible





Clearance from manhole centers by 5.5' which would give a 3' clearance from outside of manhole and catch basin structures. 3.5' minimum from water valves, fire hydrants, pull boxes and light poles. Generally 3 foot clearance from outside of structure.



Fiber on west side

[illegible]



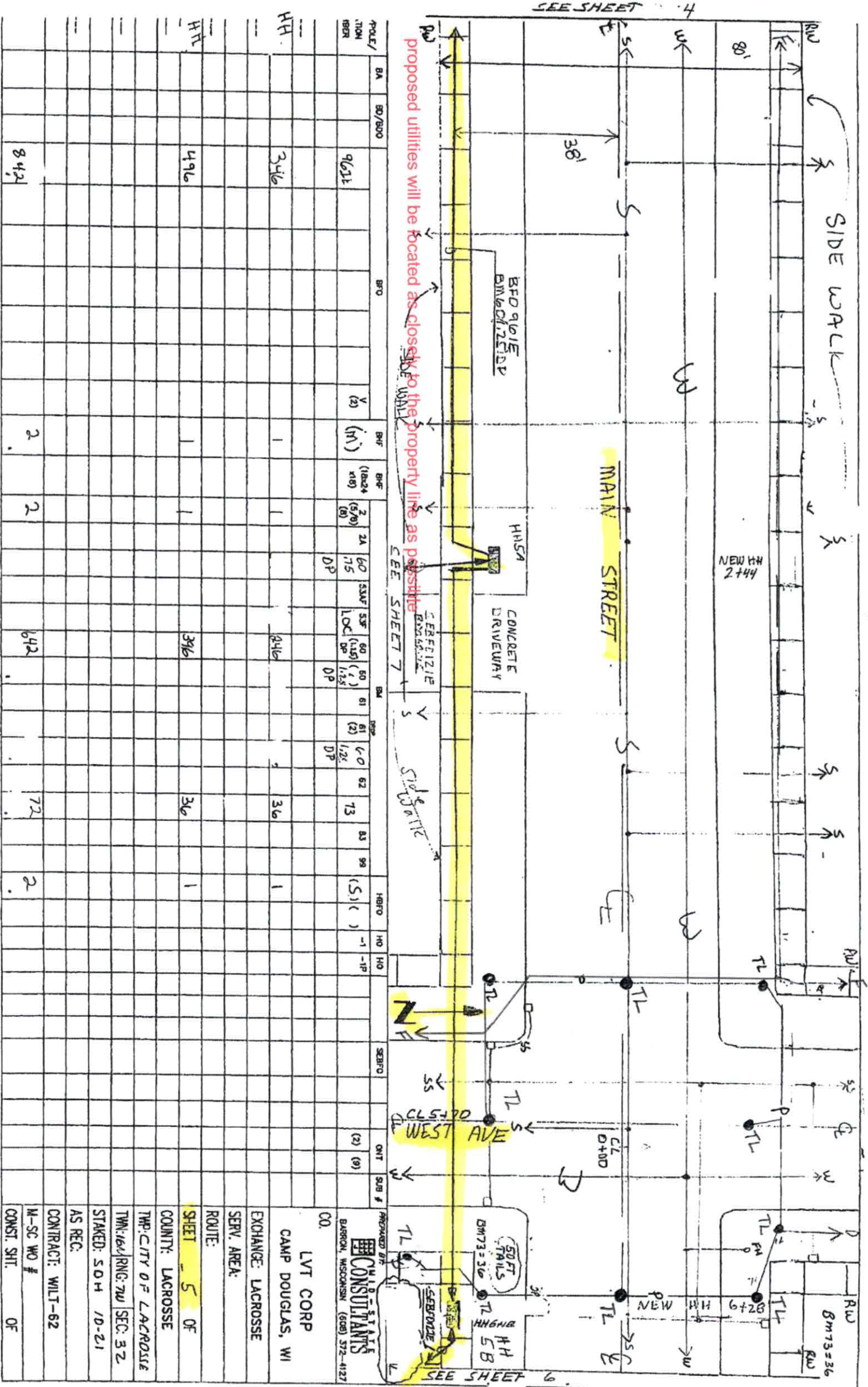






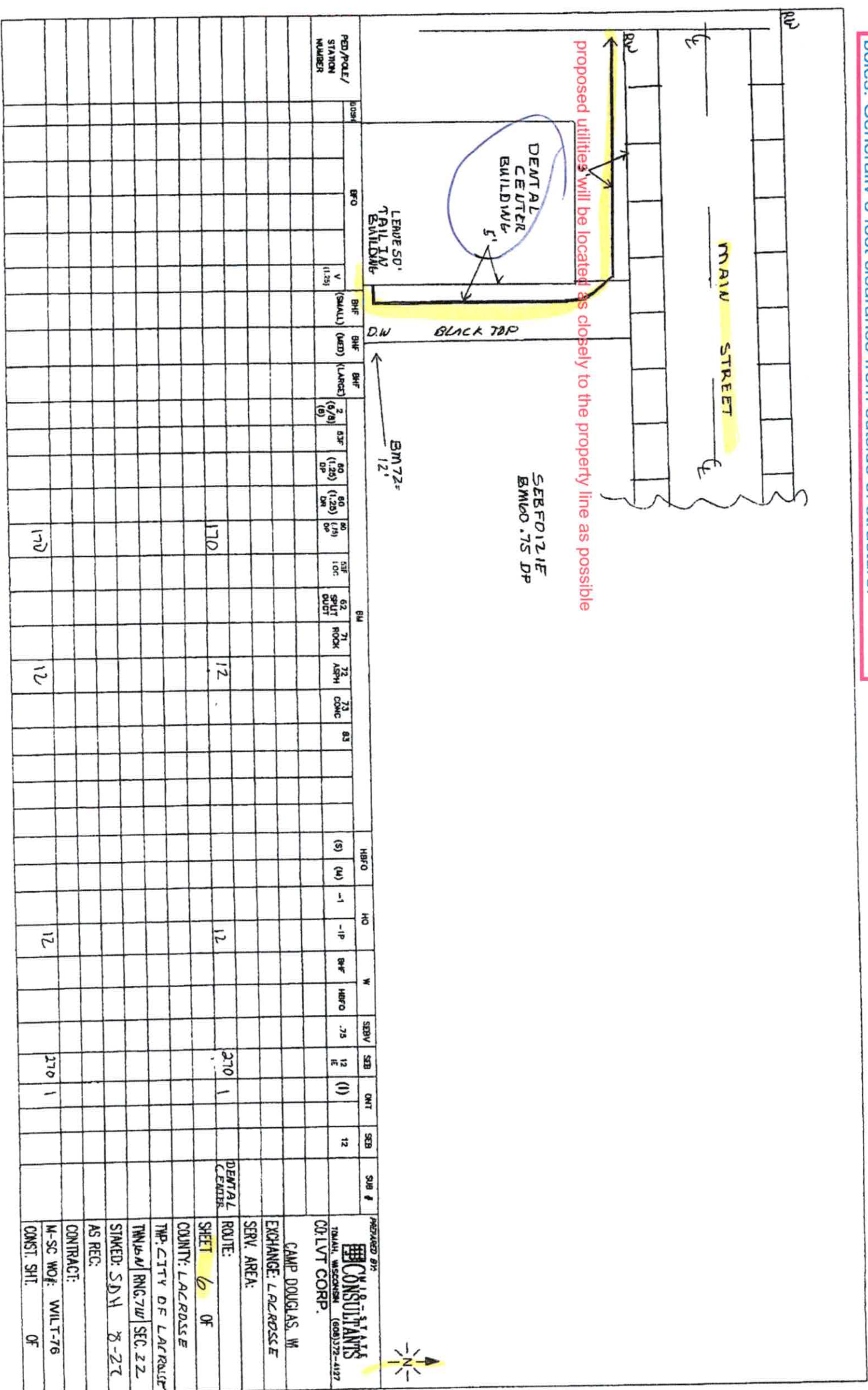


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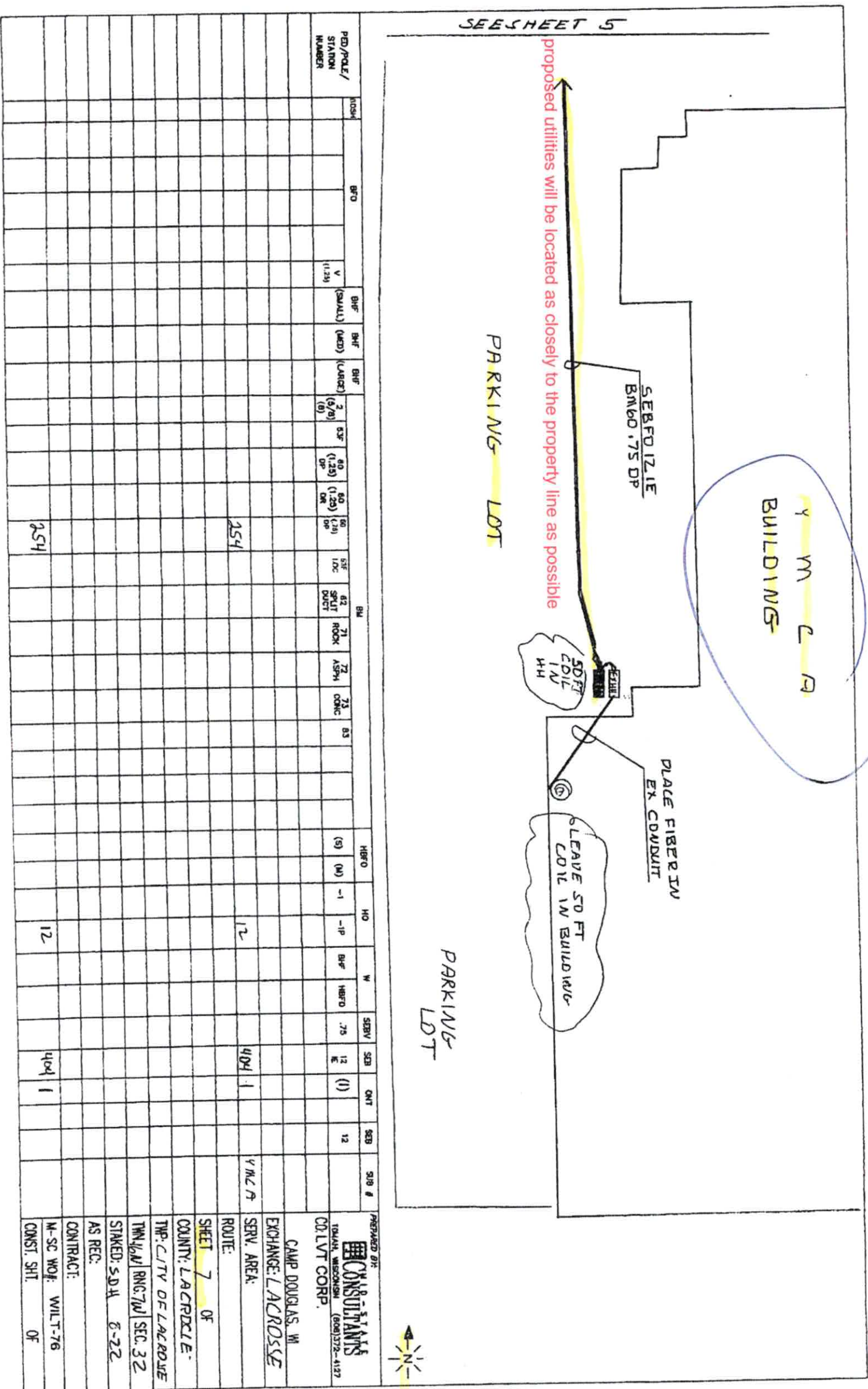




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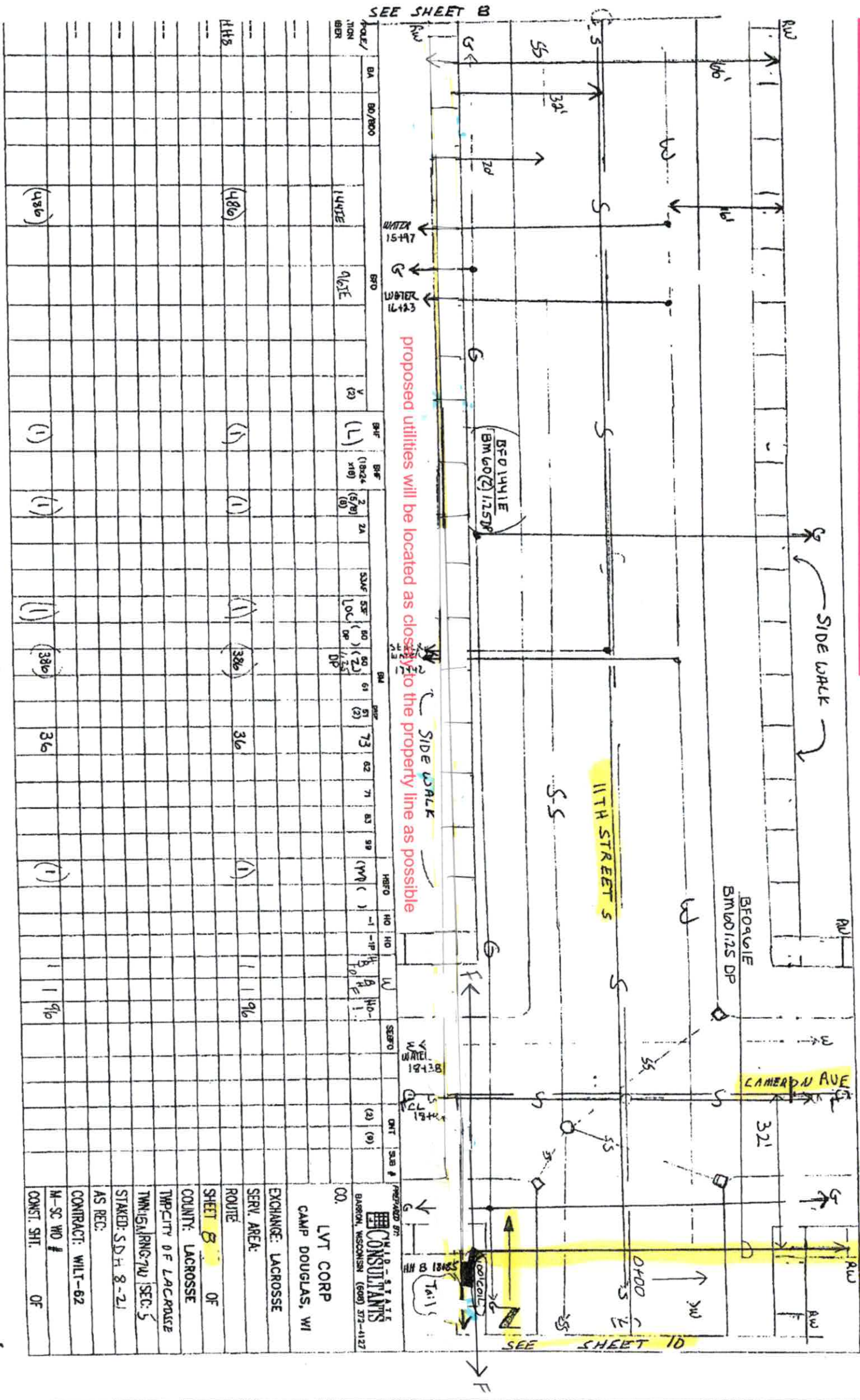


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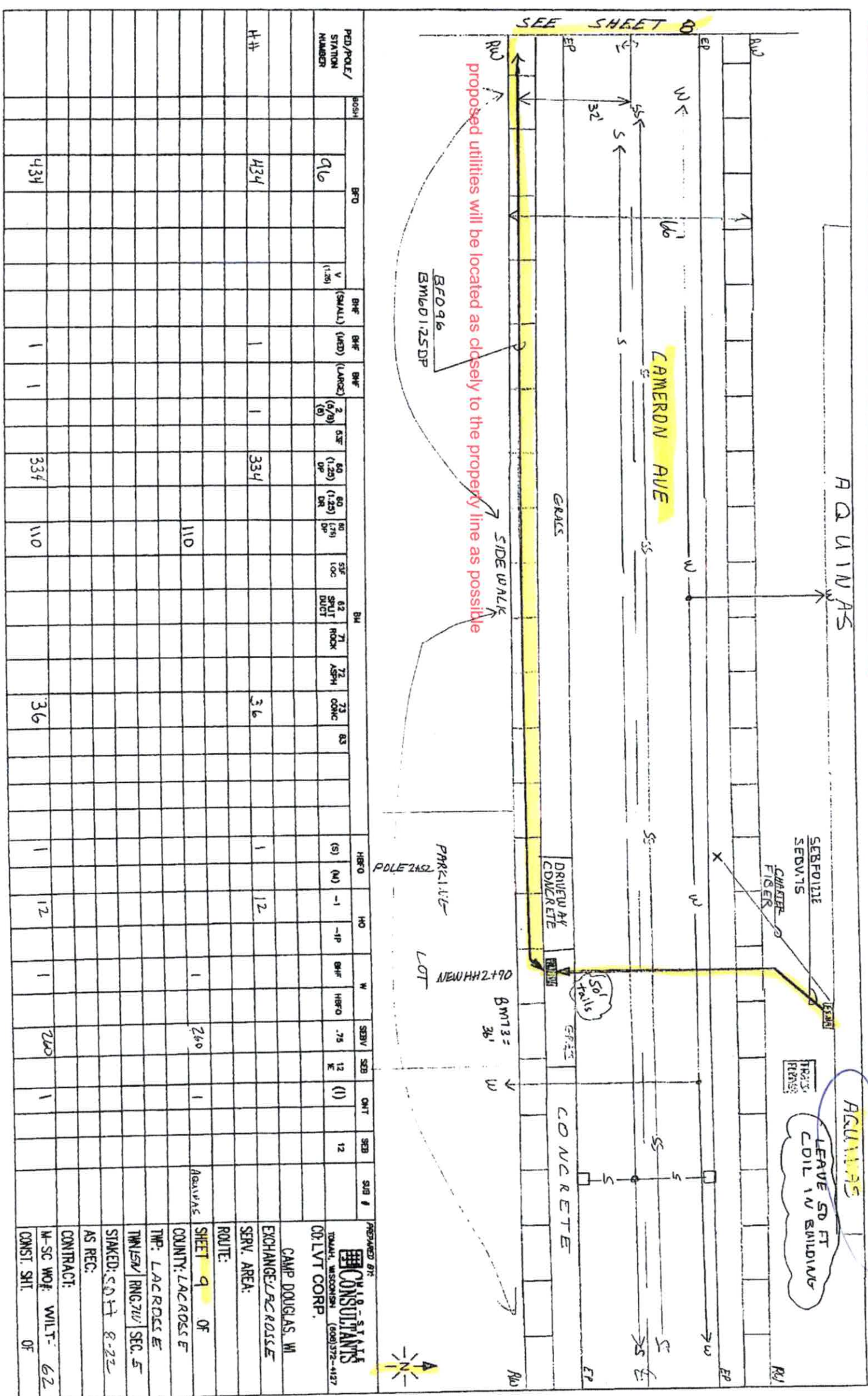


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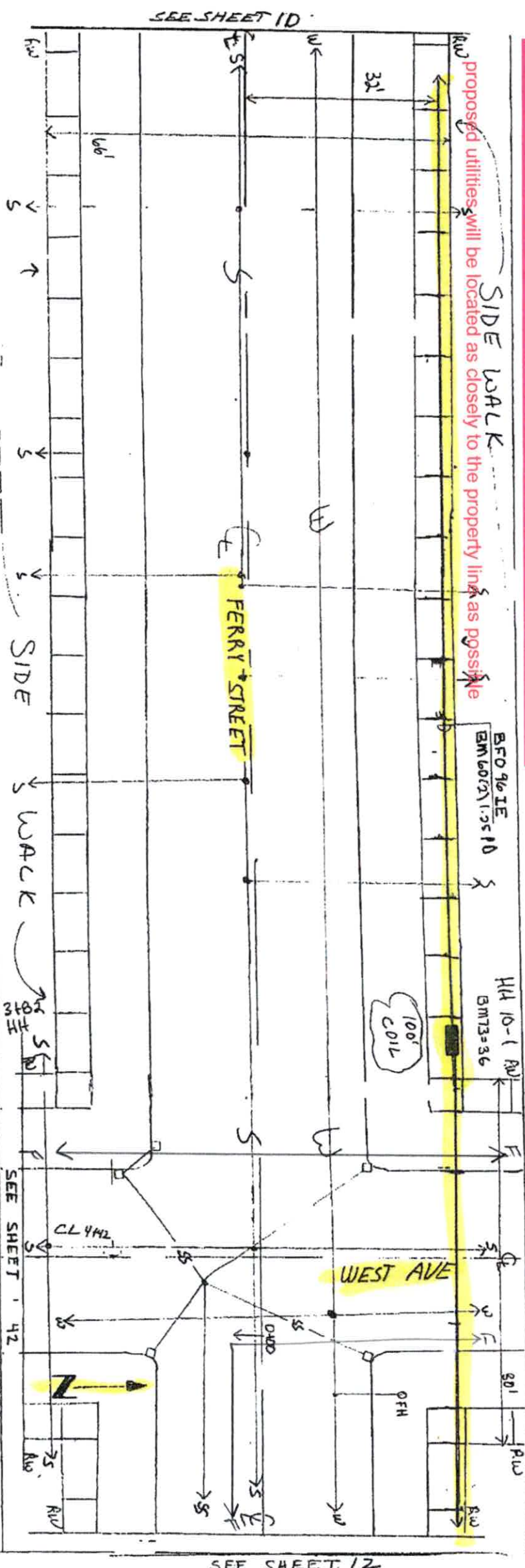
SEE SHEET 11



CO.	LVT CORP	
	CAMP DOUGLAS, WI	
EXCHANGE:	LACROSSE	
SERV. AREA:		
ROUTE:		
SHEET <i>1D</i>	OF	
COUNTY:	LACROSSE	
TWP.: CITY OF LACROSSE		
TWNSHIP/RNG.: 7W	SEC.: 5	
STAKED: SDH	8-21	
AS REC:		
CONTRACT:	WILT-62	
M-SC WD #		
CONST. SHT.	OF	



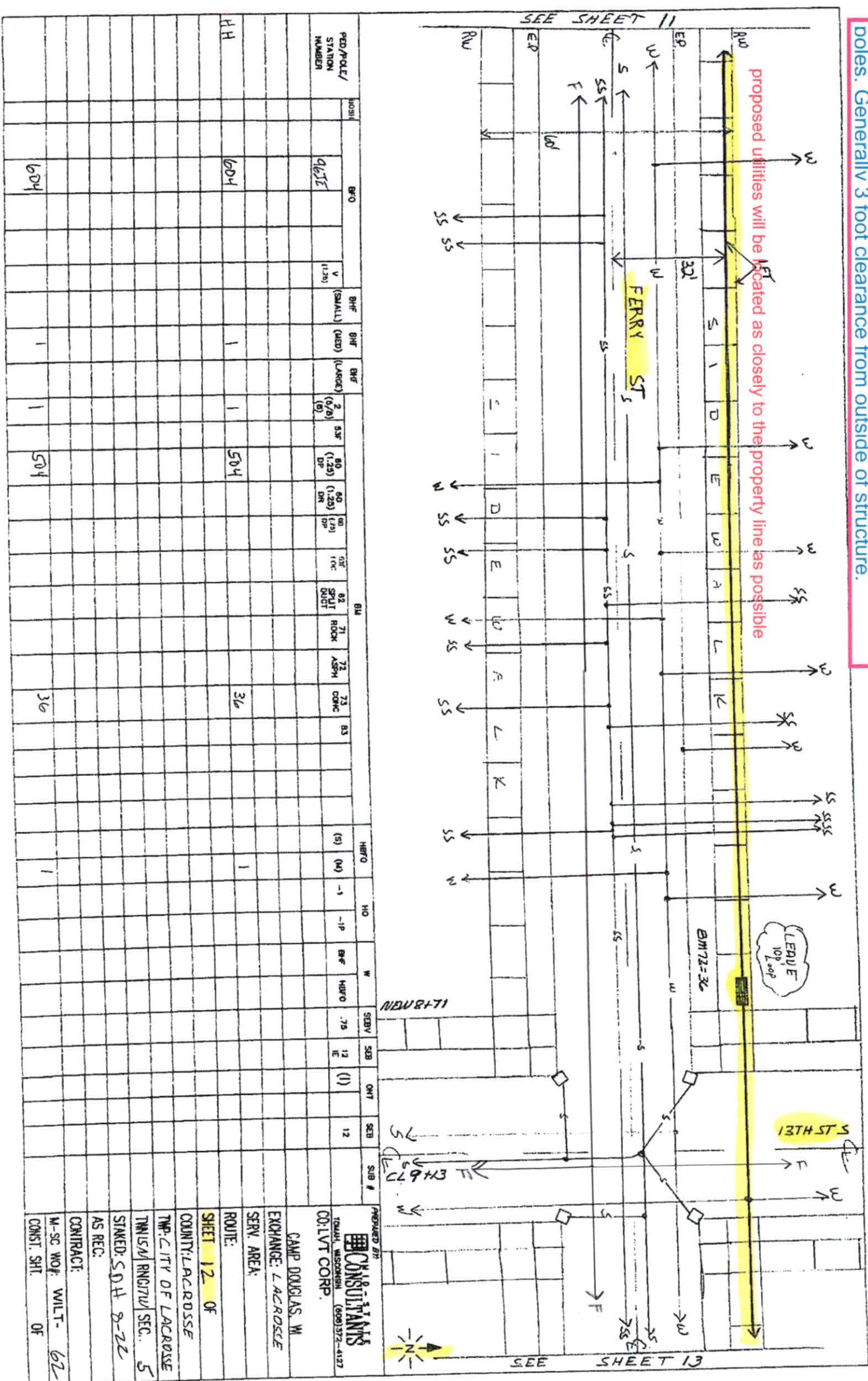
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POLE/ TOWER	BA	BO/BOO	BFO	V	BHF	BHF	2A	SSAF	SSAF	BM	HBO	HBO	SECTO	OUT	SUB #	PREPARED BY
96 IE				(2)	(1)	(1824 x18)		LX	60	61	62	63		(2)	(0)	CONSULTANTS
SSO					1	1			450	36						CO. LVT CORP
SSO									450	36						CAMP DOUGLAS, WI
SSO																EXCHANGE: LACROSSE
																SERV. AREA:
																ROUTE:
																SHEET 11 OF
																COUNTY: LACROSSE
																TWP/CITY OF LACROSSE
																TWNSHIP/RNG: 7W/SEC. 5
																STAKED: 5/24/21
																AS REC.
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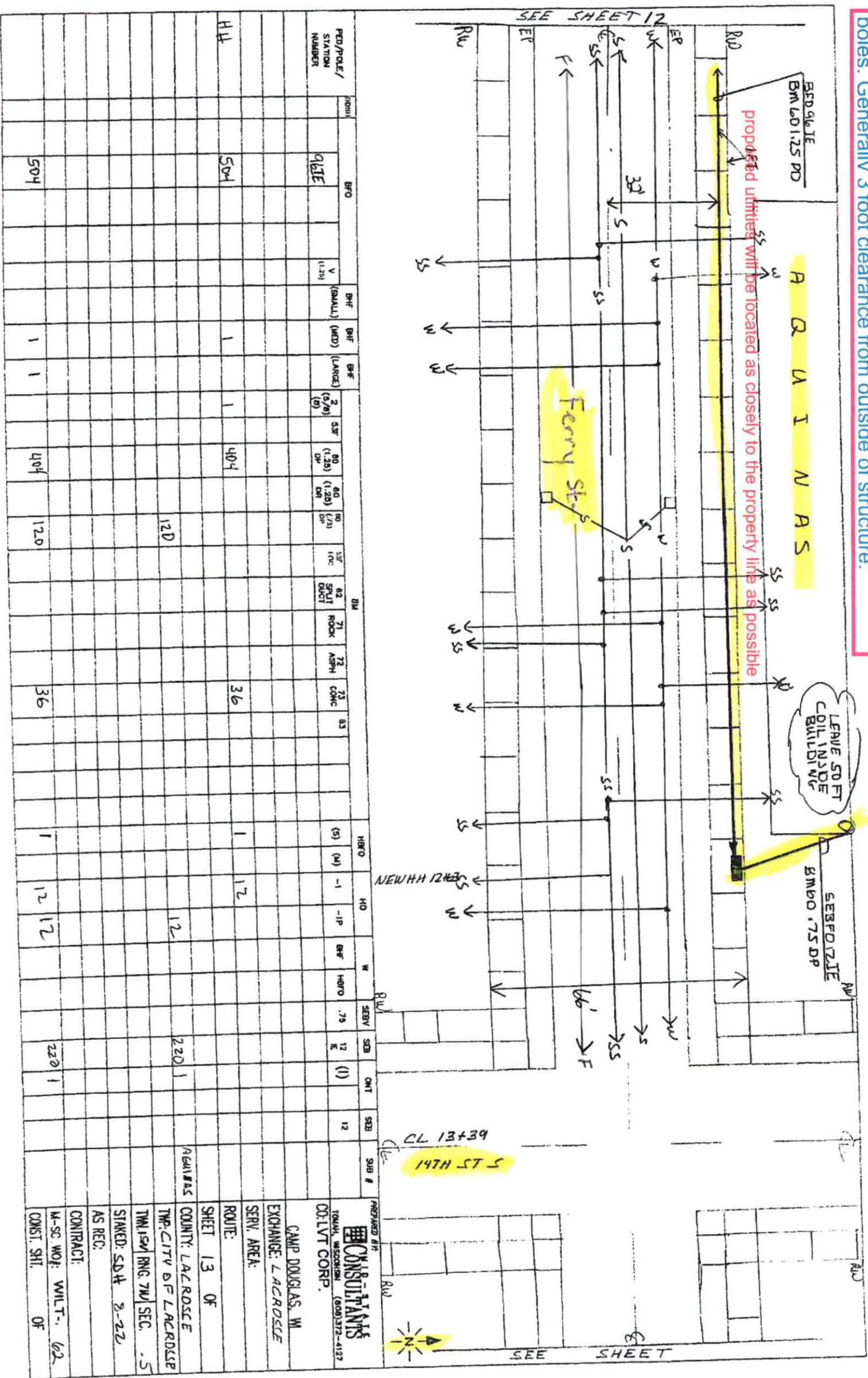


Clearance from manhole centers by 5.5' which would give a 3' clearance from outside of manhole and catch basin structures. 3.5' minimum from water valves, fire hydrants, pull boxes and light poles. Generally 3 foot clearance from outside of structure.



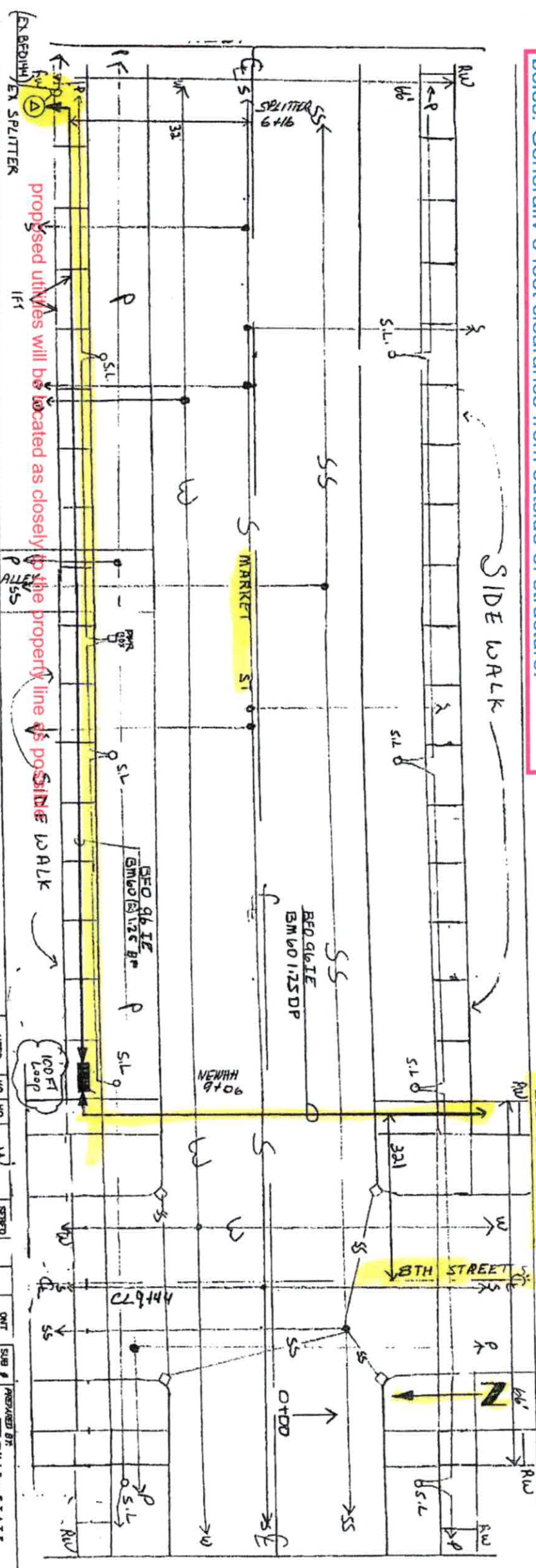


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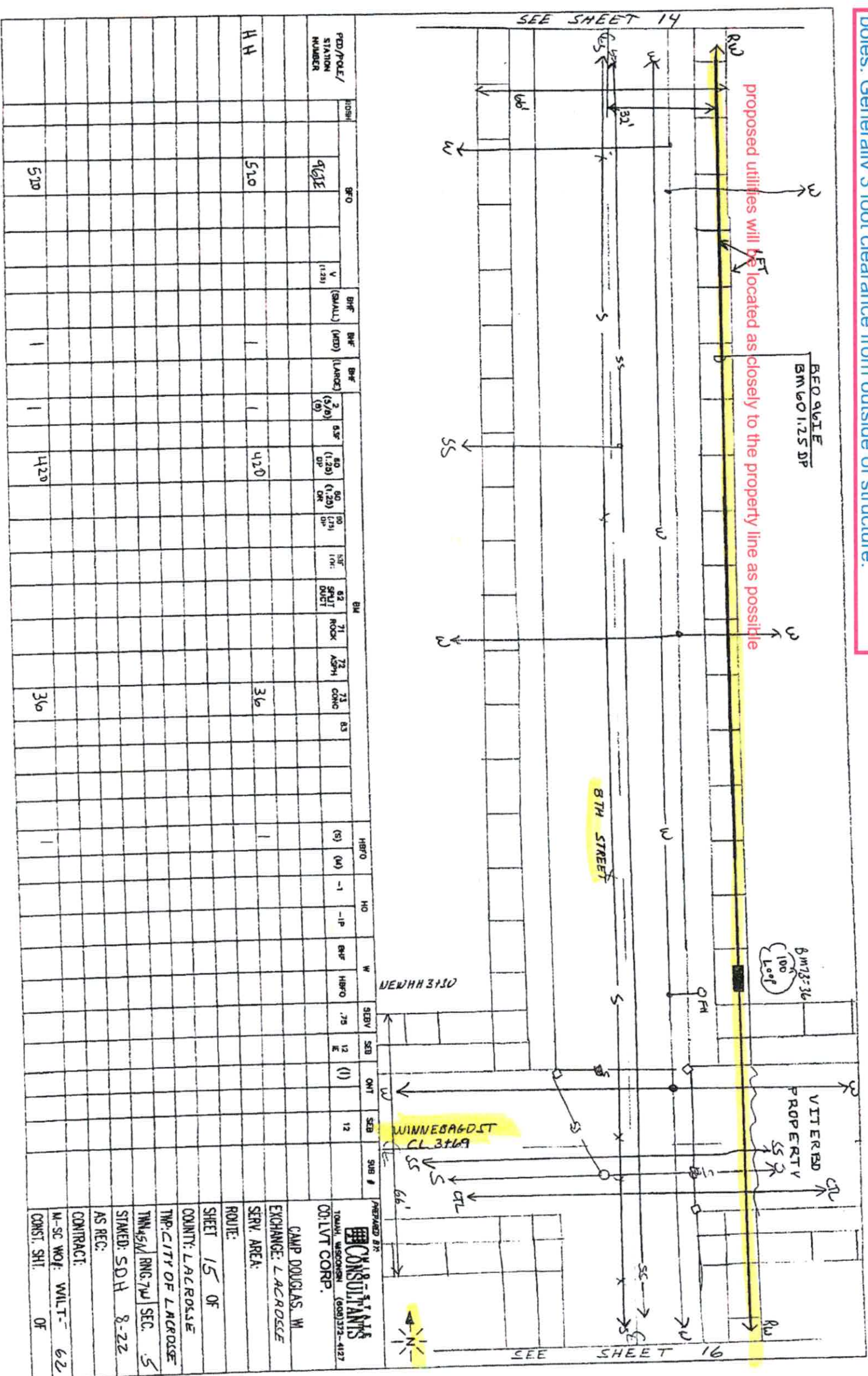


SEE SHEET 15

[illegible]

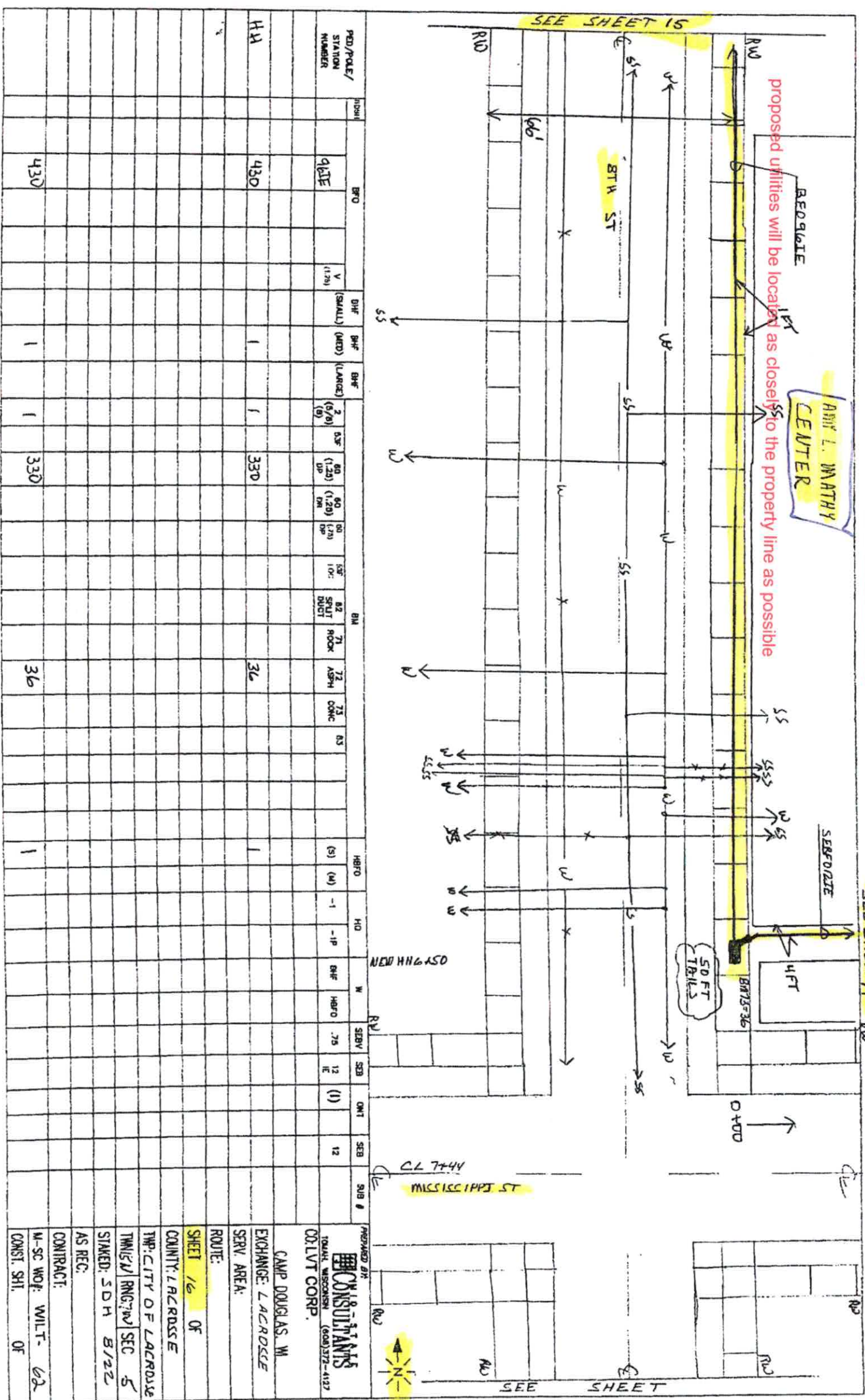


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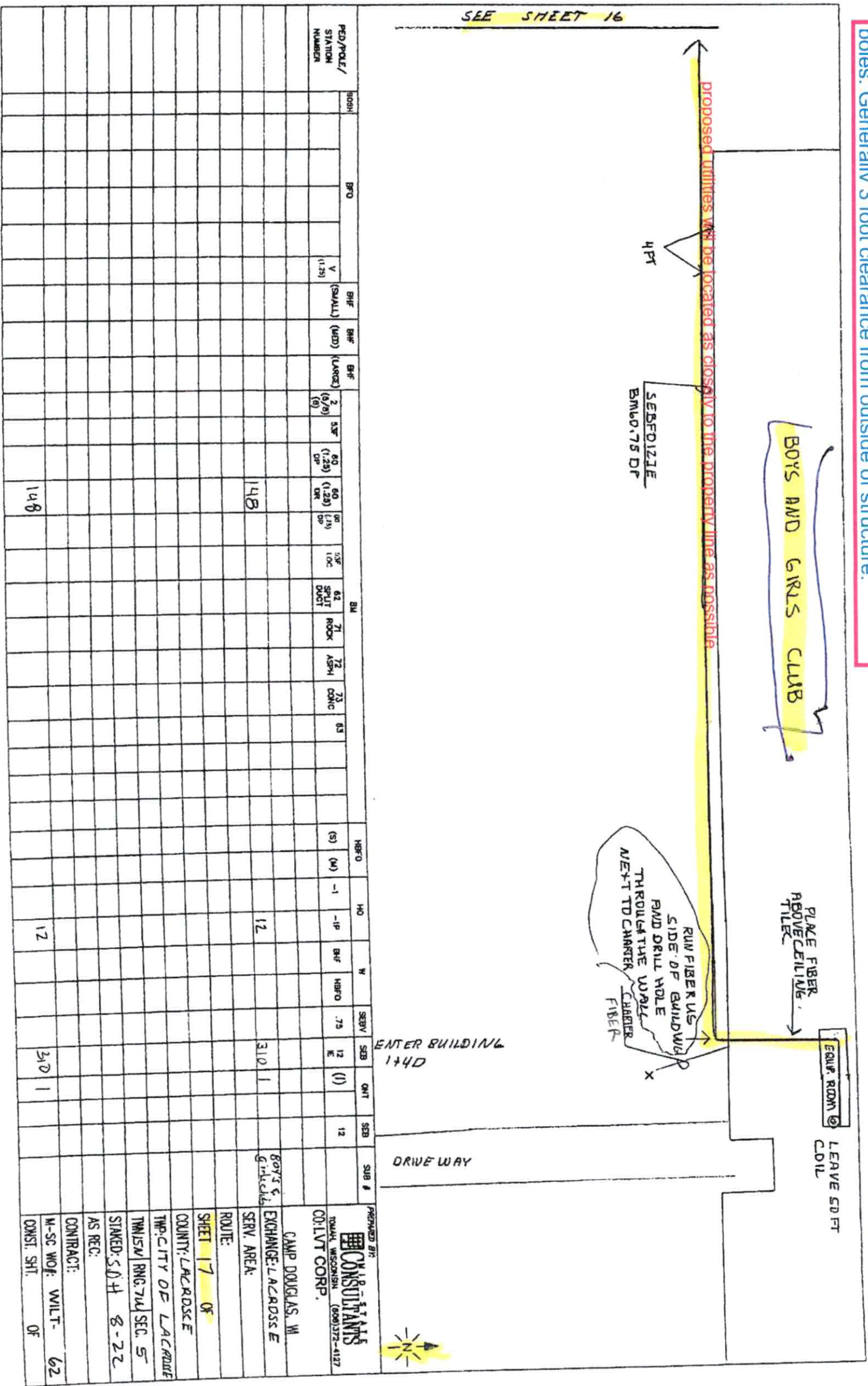


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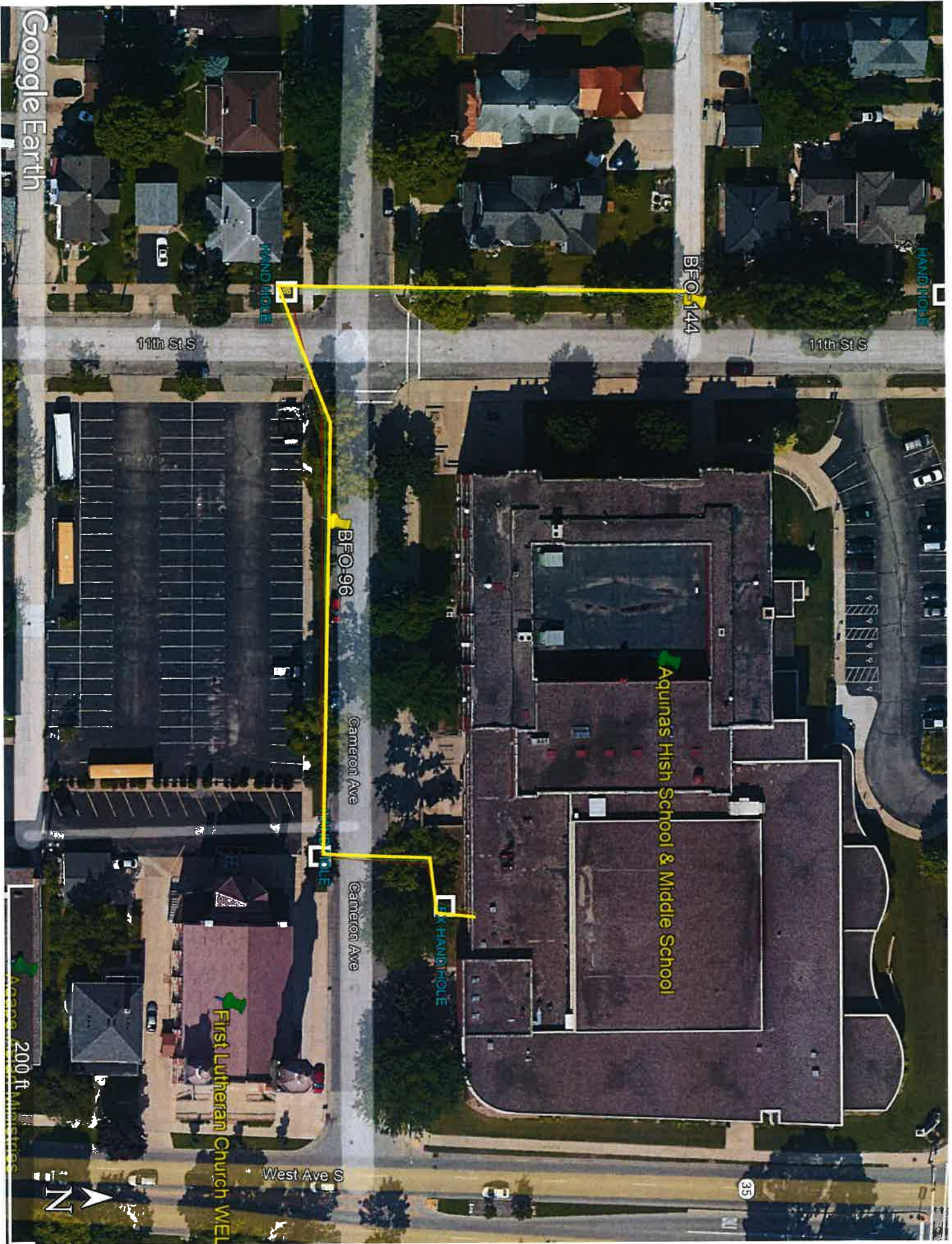


Lenonweir Valley Telephone  
WLT-62 La Crosse  
T16N R7W Sec 32

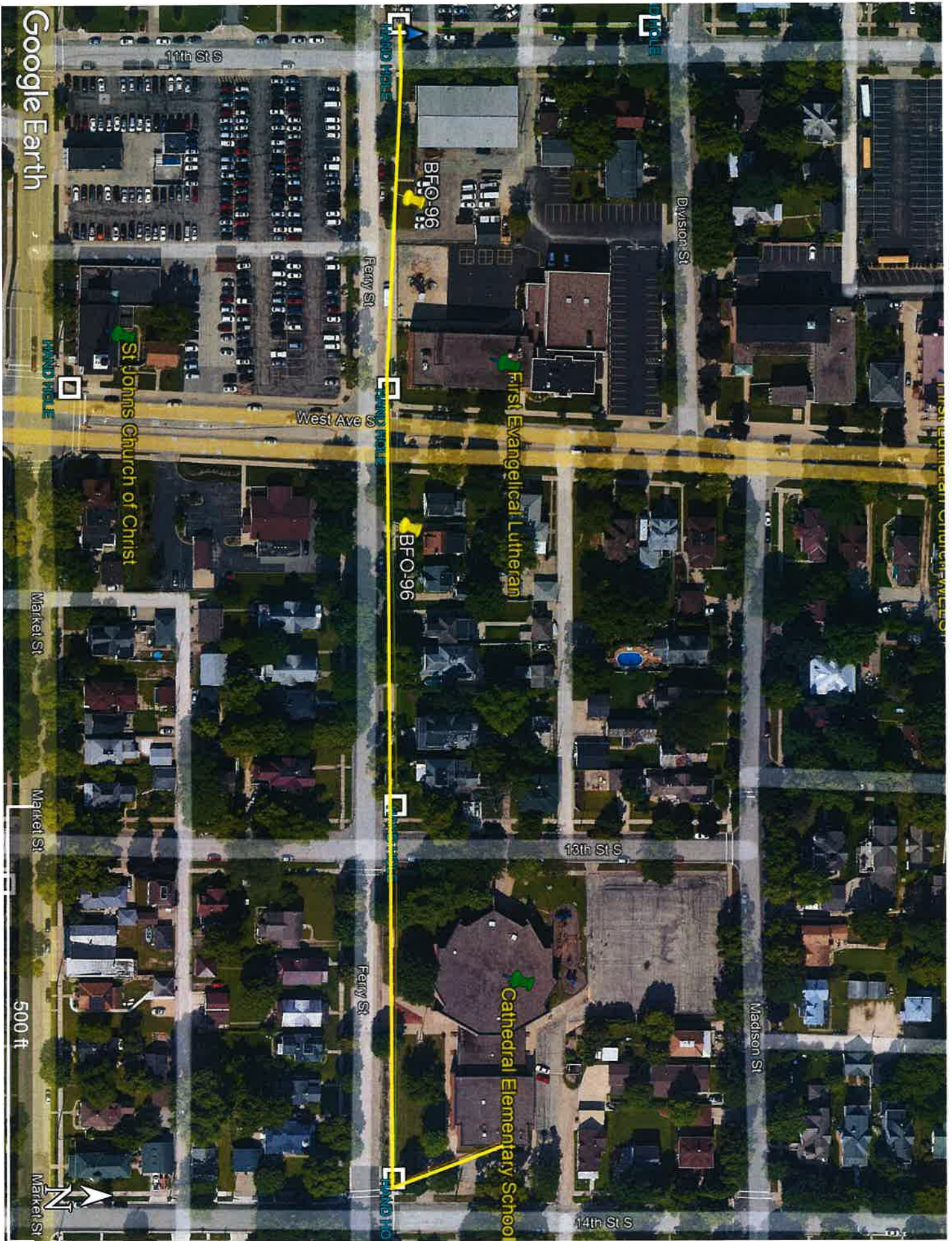










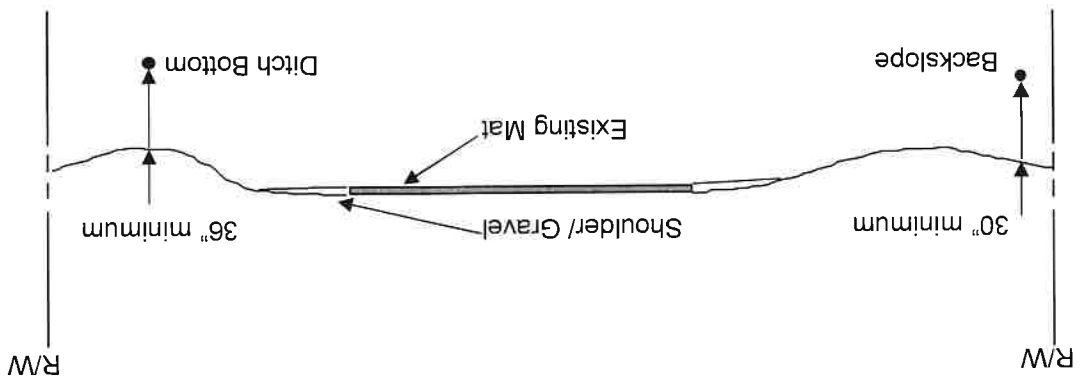




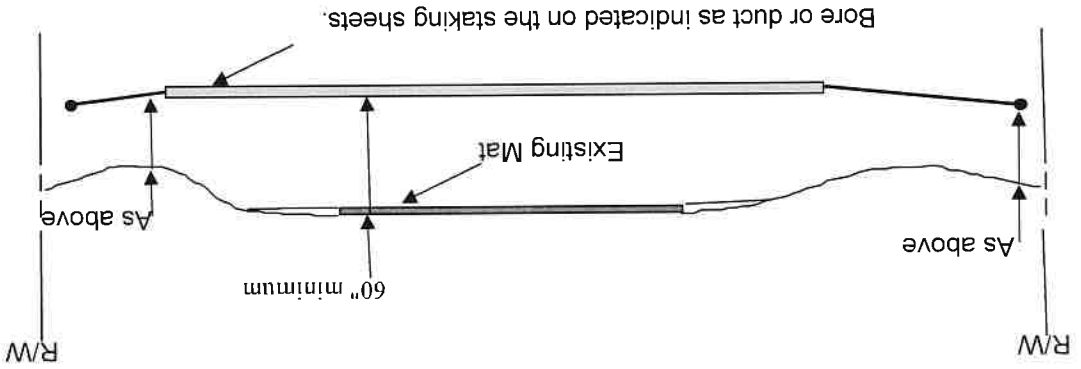


# TYPICAL INFORMATION REQUIRED FOR HIGHWAY PERMIT APPLICATION

## CROSS SECTIONS



Typical depth(s) of longitudinal facilities occupying highway right-of-way.



Typical depth(s) of perpendicular facilities occupying highway right-of-way.

**Notes :** The distances from centerline are indicated on the staking sheets (plan views) for the areas involved with construction. See the Key Map for general locations of construction corridors. Clean up for the construction process will commence immediately and be completed no later than 10 working days later. Depths reflect *minimums* for copper and fiber cables. Actual placement depths may vary depending on contract requirements.

Company requesting permit:

Town:

Range:

Section(s):