

Parks & Recreation - Annual Events Request Form



Submitted on	24 October 2025, 2:30PM
Receipt number	P&R Annual Events4
Related form version	0

Annual Community Event Park, Shelter, or Trail Request Form

Event Name	Steppin' Out in Pink
Organization Name	Gundersen Medical Foundation
First Name	Courtney
Last Name	Daniels Burke
Email	cldaniel@emplyhealth.org
Phone Number	6087751061
Address Line 1	1900 South Ave
Address Line 2	FDN 001
City	La Crosse
State	Wisconsin
ZIP Code	54601
Approximate Event Attendance	4500
Year 1 Start Date	09/11/2026
Year 1 End Date	09/12/2026
Year 2 Start Date	09/10/2027
Year 2 End Date	09/11/2027
Year 3 Start Date	09/08/2028
Year 3 End Date	09/09/2028
Time of Event	7am
Please indicate your choice(s) of Park, Shelter, and/or Trails.	Riverside Park Bandstand

North Green space
Riverside Marsh trails

Is this event a fundraiser?	This event is a fundraiser. The event will collect fees and/or donations.
Is this even a walk/run?	Yes, this is a walk/run event. If so, a planned route must be submitted.
Will alcohol be sold or provided at the event?	There will be no alcohol at this event.
Will any goods or services be sold at the event?	Goods and/or services will be sold at the event.
Please explain what goods and/or services will be sold at the event.	vendor market will be available for attendees
Will food trucks be at the event?	Yes, there will be a food truck(s) at this event.
Please list what Food Trucks will be at the event.	TBD - Radisson has served in prior years
Will the event have a tent or structure (inflatables, bounce house, movie screens, etc.) needing to be staked into the ground?	There will be a tent or structure needing to be staked in the ground.
What type of tent or structure will be staked into the ground?	Tent
Will there be fencing or other set ups requiring Diggers Hot Line?	There will not be fencing at this event.
Will there be a bounce house or other inflatables at this event?	There will be no inflatables and no bounce house at this event.
Does this event require electricity?	Yes, it is understood that if additional electrical needs are required above the standard 120V outlets, the organization hosting the event is responsible for securing additional power/generators. For electrical concerns, please note below in Addition Information section.
Is there a trash/recycling plan?	There is a trash/recycling plan.
Please explain the trash/recycling plan.	Partnership with WM for delivery of trash containers - collection points at 4 locations along route
Does this event qualify for a Special Event Permit?	Yes, one will be submitted to the City Clerk.
Event organizers are required to send us a map of your event set up in advance. Violators of any policy are subject to citation(s) and potential forfeiture of future park reservations and long-term agreements. If a park is damaged, your group will be subject to repairs and all associated costs.	I Agree
Please add any attachments as needed.	ROUTE MAP.png City ConesBarricades.png RIVERSIDE MAP (1).png
Please provide any additional information as needed.	

ROUTE MAP



Route Map



**STEPPIN' OUT
IN PINK**

Conderium Medical Foundation

RIVERSIDE PARK MAP

