

AVIATION BOARD BACKGROUND LETTER

Aviation Board Meeting Date: December 16, 2024

To: Chair Dickinson and Aviation Board Members

Cc: Mitch Reynolds, Mayor

From: Jeff Tripp, Airport Director

Subject: SP Plus Corporation Agreement, Second Amendment

Summary:

Approval of the second amendment to the existing agreement with SP Plus Corporation.

Previous Action:

Approval of the first amendment to the existing agreement with SP Plus Corporation for the period of January 1, 2022, through December 31, 2024.

Background:

The Airport contracts with Standard Parking Corporation for a Remote Monitoring of the terminal parking lot system. The original agreement began December 1, 2016, and terminated on December 31, 2021.

The City of La Crosse Municipal Code allows the Aviation Board to contract with private parties for a term not to exceed two years. The first contract amendment extended the agreement through December 31, 2024.

The City and Contractor desire to further extend the term of this agreement. The second extended term of this Agreement shall commence on January 1, 2025, and continue through and including December 31, 2026 (the "Second Extended Term"), subject to sooner termination as provided in this Agreement.

The City and Contractor mutually agree to two, one-year, additional extended terms. The first one-year additional extended term shall cover the period of January 1, 2025, and continue through and including December 31, 2025. The second one-year additional extended term shall cover the period for January 1, 2026, and continue through and including December 31, 2026.

Financial Implications:

If the City and Contractor agree to any additional terms available, then on the first day of any additional term the Management Fee shall increase by three percent (3%) over the Management Fee in effect during the immediately preceding 12-month term.

Beginning with the second extended term of this Agreement under Section 2.B, a revised fee (the "Management Fee") equal to \$11,940.52 shall be paid to Contractor.

Stakeholder Process:

If approved by the Aviation Board, the Airport will execute the second amendment to the Agreement.

Alternatives:

If not approved, the Airport will either:

1. Continue to operate the existing system without contractor support; or
2. Issue a new Request for Proposals to enter into a contract with a new contractor.

Staff Recommendation:

It is the recommendation of staff to approve this item.

Attachments:

Second Amendment to the Remote Monitoring Agreement between the City of La Crosse and SP Plus Corporation.

Respectfully Submitted,



Jeffrey S. Tripp, A.A.E.
Airport Director