

**AVIATION BOARD BACKGROUND LETTER**

**Aviation Board Meeting Date:** December 16, 2024

**To:** Chair Dickinson and Aviation Board Members

**Cc:** Mitch Reynolds, Mayor

**From:** Jeff Tripp, Airport Director

**Subject:** APP-139 Subscription Agreement Extension

**Summary:**

Approval of a subscription agreement extension with Gatekeeper Systems, Inc.

**Previous Action:**

Execution of subscription agreement with Gatekeeper Systems, Inc. for APP-139.

**Background:**

The Airport is utilizing software provided by Gatekeeper Systems, Inc. to maintain compliance with FAA's security and operational requirements and to maintain reports of such inspections.

**Term of the Agreement:**

Full Production Start Date: March 1, 2025 End Date: February 28, 2026

Renewal option for year 2: March 1, 2026 End Date: February 28, 2027

Renewal option for year 3: March 1, 2027 End Date: February 28, 2028

Annual Renewal Date: March 1

**Financial Implications:**

**Annual App-139 Subscription Fee:**

Year #1 \$4,992

Optional Year #2 \$5,040

Optional Year #3 \$5,040

**Stakeholder Process:**

If approved by the Aviation Board, the Airport will execute the amended agreement.

**Alternatives:**

1. If not approved, the Airport will revert to paper documentation.
2. If not approved, the Airport may issue a Request for Proposals for a new software system similar to APP-139.

**Staff Recommendation:**

It is the recommendation of staff to approve this item.

**Attachments:**

APP-139 Subscription Agreement

Respectfully Submitted,



Jeffrey S. Tripp, A.A.E.  
Airport Director