

**PROPERTY MANAGEMENT AGREEMENT**



Do not use as a listing for sale (designed for use by real estate licensees).

1 **GENERAL PROVISIONS** Property Management Agreement ("Agreement") made this 15th day of December,  
2 2025, between Redevelopment Auth. of Lax  
3 \_\_\_\_\_ ("Owner"), and River Valley Property Management of WI  
4 \_\_\_\_\_ ("Manager").

5 **PROPERTY DESCRIPTION** Street address is: 63 Kraft Street  
6 \_\_\_\_\_ in the \_\_\_\_\_ City \_\_\_\_\_ of \_\_\_\_\_ La Crosse \_\_\_\_\_, County of  
7 La Crosse, Wisconsin ("Property"). Property includes 1 rental Units subject to this agreement.  
8 Insert schedule of Units, additional description and additional properties at lines 311-333 or in an addendum per lines  
9 334-336, as needed.

10 Owner gives Manager the exclusive right to manage the Property on the following terms:

11 **COLLECTION OF RENT AND OTHER FUNDS** CHECK, COMPLETE AND STRIKE AS APPLICABLE :

12 ☐ Owner shall collect the following types of funds: application fees, credit check fees, earnest money,  
13 security deposits, rent, income, \_\_\_\_\_ and deposit them in the following account:  
14 \_\_\_\_\_

15 Owner's Property Account, Manager's Trust Account, \_\_\_\_\_  
16 ☐ Manager as Signatory. Owner will designate Manager as a signatory on the Owner's Property  
17 Account and authorizes Manager to make all disbursements authorized under this Agreement.

18 ☒ Manager shall collect the following types of funds: application fees, credit check fees, earnest money,  
19 security deposits, rent, income, N/A Agreement subject to change once tenant secured  
20 \_\_\_\_\_ and deposit them in the following account:

21 Owner's Property Account, Manager's Trust Account, \_\_\_\_\_  
22 ☐ Other: \_\_\_\_\_  
23 \_\_\_\_\_

24 **DISBURSEMENT OF PROPERTY FUNDS** Manager shall pay all obligations and expenditures necessarily and  
25 properly incurred on behalf of the Owner in the management and operation of the Property including, but not limited to,  
26 insurance premiums, real estate taxes, mortgage payments, supplies, maintenance, advertising costs, repairs and  
27 expenses necessitated by tenant damage or turnover (cleaning, carpet replacement, etc.) and professional fees  
28 ("Monthly Expenses"). Additional Monthly Expenses may include: \_\_\_\_\_  
29 \_\_\_\_\_; (strike any that do not apply). Manager shall disburse the  
30 management fee when due (see lines 37-47).

31 Owner shall maintain sufficient funds in the account used by Manager to pay Monthly Expenses and shall provide  
32 adequate reserve funds for repairs and emergencies. Owner shall upon written notice by Manager promptly deposit  
33 additional funds as may be necessary to pay Monthly Expenses and other expenses that are the responsibility of  
34 Owner if the account balance becomes insufficient to meet these needs. Owner shall reimburse Manager within 30  
35 days for any funds advanced by Manager from Manager's funds on Owner's behalf.

36 **MANAGEMENT FEE** Manager's compensation shall be paid on a regular monthly basis or \_\_\_\_\_  
37 \_\_\_\_\_ . Owner and Manager agree Manager's commission shall be calculated as follows: \_\_\_\_\_  
38 \_\_\_\_\_

39 Owner and Manager also agree Manager shall be due the following fees: CHECK AND COMPLETE AS APPLICABLE :  
40 ☐ A leasing/renewal fee in the amount of \_\_\_\_\_ payable  
41 upon execution of an original Lease or Rental Agreement and upon any renewal of a Lease or Rental Agreement;

42 ☐ Termination fee in the amount of \_\_\_\_\_  
43 if the sale of the Property's terminates this Agreement;

44 ☐ Collection fee in the amount of \_\_\_\_\_ for bad debts collected by Manager;  
45 ☒ Other: 300.00 flat rate monthly

46 **COMPENSATION TO OTHERS:** Manager will offer the following commission to cooperating firms working with tenants  
47 as tenant representatives or subagents when renting the Units: N/A

48 **There is no standard market commission rate. Commissions and types of service may vary by Manager or firm**  
49 **and are negotiable based on the Manager or firm you hire.**  
50

**NOTICE:** Manager has the authority under section 779.32 of the Wisconsin Statutes to file a broker lien for commissions or compensation earned but not paid when due against the commercial real estate, or the interest in the commercial real estate, if any, that is the subject of this Agreement. "Commercial real estate" includes all real estate except (a) real property containing 8 or fewer dwelling units, (b) real property that is zoned for residential purposes and that does not contain any buildings or structures, and (c) real property that is zoned for agricultural purposes.

**MANAGER'S AUTHORITY** Owner authorizes Manager to perform the following property management duties. Manager agrees to use professional knowledge and skill and reasonable efforts to fulfill the following tasks:

☐ **Marketing:** Advertise the availability of rental Units by reasonable means, including, without limitation, the Internet, multiple listing services, social media, "For Rent" and other appropriate signs.

☐ **Showings:** Show rental Units at reasonable times and upon reasonable advance notice as required by law.

☐ **Select Tenants:** Solicit, review and verify tenant applications; and qualify and approve prospective tenants in accordance with Owner's written tenant screening standards and fair housing and other applicable law. Attach Owner's written tenant screening standards per lines 334-336.

☐ **Execute Rental Agreements:** Prepare Leases, Rental Agreements and other legally required disclosures and documents using forms provided by or approved by Owner (all forms shall identify Owner or an attorney as drafter); and negotiate, sign (as agent of Owner), renew and terminate rental agreements for the rental Units in accordance with Owner's rental criteria and standards attached to this Agreement in accordance with lines 334-336. Lease terms shall be no longer than one year without prior written authorization of Owner.

☐ **Legal Action:** Sign and serve, as agent of the Owner, such notices as may be appropriate. To the extent allowed by law, initiate appropriate legal action as agent of the Owner, including but not limited to, legal action to terminate tenancies, evict tenants, recover possession of Property, recover rents and other money due Owner; and settle, compromise and release such actions and reinstate such tenancies as deemed necessary by Manager. Manager may retain legal counsel on Owner's behalf, upon Owner's prior written approval, to provide legal advice or take legal action on behalf of Owner.

☒ **Maintenance and Repairs:** Make all necessary repairs, improvements, and alterations required to maintain the Property in a good state of repair and appearance; purchase or lease on behalf of the Owner, all equipment, tools, appliances, materials and supplies necessary for the continuous maintenance and operation of the Property; and hire outside contractors as necessary. Attach any itemized schedule of maintenance and repair items and responsibilities in accordance with lines 334-336. Manager agrees to secure the prior approval of the Owner on all expenditures in excess of \$750.00 for any one item, except when, in the opinion of the Manager, such maintenance or repairs are necessary to protect the Property from damage or to maintain required services to the tenants ("Emergency Maintenance or Repairs"). Manager will promptly notify Owner of any Emergency Maintenance or Repairs.

☒ **Utilities and Service Contracts:** Enter into utility and service contracts as agent of Owner, including but not limited to, contracts for electricity, gas, fuel, water, telephone, cleaning, trash removal, snow removal, lawn care, pest control and other contracts for goods and services as Manager shall deem advisable and necessary for the efficient operation and maintenance of the Property. Owner approval is required for contracts exceeding three (3) years or the term of this Agreement.

☐ **Employees:** Employ, discharge, and supervise, as agent of the Owner, any on-site managers, maintenance staff and other employees required for the efficient operation and maintenance of the Property. All such on-site managers, maintenance staff and other employees shall be, for all purposes, employees of (Owner) (Manager) **STRIKE ONE** ("Manager" if neither is stricken) (hereinafter "Employer"). Employer shall be solely responsible for injuries and damages caused by employees' acts or omissions except for injuries and damages caused by the other party's negligence or intentional wrongdoing. Employer shall obtain Worker's Compensation coverage if applicable.

☐ **Other:** Snow removal, lawn care and/or regular maintenance needs to maintain the integrity of property.

Attach addenda per lines 334-336, if needed.

**BOOKS OF ACCOUNT AND RECORDS** Manager shall maintain full and complete accounting books and records with correct entries for all income and expenses resulting from the operation and management of the Property. Such accounting books and records shall be the property of the Owner and shall at all times be available electronically or during regular business hours at Manager's principal place of business, for inspection by Owner or a duly authorized representative of Owner. Manager shall furnish to Owner a detailed statement of all income and expense for each month on the following schedule: **As needed**.

Within 30 days after the close of Owner's accounting year Manager shall deliver to Owner a detailed statement of all income and expense of such accounting year and shall, if instructed by Owner, cause to be prepared at Owner's expense and delivered to Owner, an accounting year-end balance sheet and a profit and loss statement of the Property for such accounting year, which shall be prepared by an accountant designated by Owner.

112 **OWNER COOPERATION** Owner agrees to:

- 113 (1) Make available to Manager all data, accounting, financial and tenant records, copies of all code violation orders and  
 114 notices, information and reports regarding any lead-based paint (LBP) and other conditions affecting the Property,  
 115 and other documents and materials required in connection with management of the Property;  
 116 (2) Provide or approve tenant screening criteria, a Rental Agreement, nonstandard rental provisions, any rental  
 117 agreement addenda, rules and regulations, and related forms and materials for Manager's use with tenants; and  
 118 (3) Cooperate fully with Manager in Manager's actions under this Agreement and immediately provide to Manager, in  
 119 writing, the names and any contact information for any prospective tenant known to Owner.

120 **OWNER REPRESENTATIONS** Owner warrants and represents to Manager that:

- 121 (1) Owner has no notice or knowledge of any of the following conditions affecting the Property unless indicated at lines  
 122 311-333, in an addendum per lines 334-336, or disclosed in other documentation Owner has provided to Manager:  
 123 (a) Uncorrected code violations as described in Wis. Stat. § 704.07(2)(bm);  
 124 (b) A lack of hot or cold running water;  
 125 (c) Plumbing or sewage disposal facilities that are not in good operating condition;  
 126 (d) Heating facilities serving any rental unit that are not in safe operating condition, or are not capable of  
 127 maintaining a temperature, measured in occupied areas at the approximate center of the room, midway between  
 128 floor and ceiling, of not less than 67° F (19° C) during all seasons of the year that the rental unit is occupied;  
 129 (e) A lack of electrical service, or electrical wiring, outlets, fixtures or other components of the electrical system that  
 130 are not in safe operating condition;  
 131 (f) Any structural or other conditions in the Property which constitute a substantial hazard to the health or safety of  
 132 the tenant(s), or create an unreasonable risk of personal injury as a result of any reasonably foreseeable use of the  
 133 Property other than negligent use or abuse of the Property by tenant(s); and  
 134 (g) Other conditions or occurrences that would significantly reduce the value of the rental interest to a reasonable  
 135 person with knowledge of the nature and scope of the condition or occurrence.  
 136 (2) Owner has made no rent concessions or other agreements affecting the Property.  
 137 (3) Owner agrees to make the following repairs and build-outs to the Property: N/A

138  
 139 Exceptions to representations stated in lines 121-135: \_\_\_\_\_  
 140 \_\_\_\_\_  
 141 \_\_\_\_\_

142 **INSURANCE** Owner agrees to carry comprehensive insurance covering the Property in the amount Owner deems  
 143 appropriate for replacement coverage, with a minimum of \_\_\_\_\_ Dollars  
 144 (\$ \_\_\_\_\_) liability coverage, and to direct the company issuing the insurance to name Manager and  
 145 Manager's on-site managers, maintenance staff and other employees, as additional insureds under the policy's liability  
 146 coverage.

147 **INDEMNIFICATION** Owner agrees to indemnify and hold Manager harmless for losses, damages, costs and  
 148 expenses, including attorney's fees, arising out of this Agreement unless caused by the gross negligence or intentional  
 149 wrongdoing of Manager.

150 **DEFAULT** In the event of a material default by either party to this Agreement, this Agreement may be terminated by  
 151 the non-defaulting party if such default is not cured within ten (10) days after delivery of written notice of such default to  
 152 the defaulting party. In the event any legal proceeding (including appellate proceedings) arises as a result of any default  
 153 under this Agreement, the prevailing party shall be entitled to reimbursement of any costs and expenses, including  
 154 reasonable attorney fees, incurred by the prevailing party in connection therewith.

155 **DELIVERY OF DOCUMENTS AND WRITTEN NOTICES** Unless otherwise stated in this Agreement, delivery of  
 156 documents and written notices to a party shall be effective only when accomplished by one of the following methods:

157 (1) **Personal**: giving the document or written notice personally to the party, or the party's agent for delivery if named.

158 Name of Owner's agent for delivery, if any: Andrea Trane

159 Name of Manager's agent for delivery, if any: Heather Fischer

160 ☐ (2) **Fax**: fax transmission of the document or written notice to the following number:

161 Owner: (\_\_\_\_\_) \_\_\_\_\_

Manager: (\_\_\_\_\_) \_\_\_\_\_

162 ☐ (3) **Commercial**: depositing the document or written notice, fees prepaid or charged to an account, with a  
 163 commercial delivery service, addressed either to the party, or to the party's agent for delivery, for delivery to the party's  
 164 address at line 167 or 168.

165 ☐ (4) **U.S. Mail**: depositing the document or written notice, postage prepaid, in the U.S. Mail, addressed either to  
 166 the party, or to the party's agent for delivery, for delivery to the party's address at line 167 or 168.

167 Address for Owner: \_\_\_\_\_

168 Address for Manager: \_\_\_\_\_

169 ☐ (5) **E-Mail**: electronically transmitting the document or written notice to the e-mail address.

170 E-Mail address for Owner: tranea@cityoflacrosse.org

171 E-Mail address for Manager: hfischer@cbrivervalley.com

**MISCELLANEOUS PROVISIONS** This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. This Agreement represents the entire agreement of the Parties. All prior negotiations and discussions have been merged into this Agreement. No modification or waiver of this Agreement or any part hereof the State of Wisconsin. This Agreement represents the entire agreement of the Parties. All prior negotiations and Agreement shall be deemed to be a waiver of any other subsequent breach or condition, whether of like or different nature. The validity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement. This Agreement shall be binding upon and inure to the benefit of the parties hereto, their personal representatives, successors, and assigns.

## **DEFINITIONS**

■ **ADVERSE FACT:** "Adverse fact" means any of the following:

(a) A condition or occurrence that is generally recognized by a competent licensee as doing any of the following:

- 1) Significantly and adversely affecting the value of the Property;
- 2) Significantly reducing the structural integrity of improvements to real estate; or
- 3) Presenting a significant health risk to occupants of the Property.

(b) Information that indicates that a party to a transaction is not able to or does not intend to meet his or her obligations under a contract or agreement made concerning the transaction.

■ **DEADLINES – DAYS:** Deadlines expressed as a number of "days" from an event are calculated by excluding the day the event occurred and counting subsequent calendar days.

■ **LEASE:** "Lease" means an agreement, whether oral or written, for transfer of possession of real property, or both real and personal property, for a definite period of time. A Lease is for a definite period of time if it has a fixed commencement date and a fixed expiration date or if the commencement and expiration can be ascertained by reference to some event, such as completion of a building. An agreement for transfer of possession of only personal property is not a Lease.

■ **MATERIAL ADVERSE FACT:** "Material adverse fact" means an adverse fact that a party indicates is of such significance, or that is generally recognized by a competent licensee as being of such significance to a reasonable party, that it affects or would affect the party's decision to enter into a contract or agreement concerning a transaction or affects or would affect the party's decision about the terms of such a contract or agreement.

■ **RENTAL AGREEMENT:** "Rental Agreement" means an oral or written agreement between a landlord and tenant, for the rental or Lease of a specific dwelling unit or premises, in which the landlord and tenant agree on the essential terms of the tenancy, such as rent. Rental Agreement includes a Lease. Rental Agreement does not include an agreement to enter into a Rental Agreement in the future.

**NON DISCRIMINATION** Owner and Manager and its agents agree that they will not discriminate based on race, color, sex, sexual orientation as defined in Wisconsin Statutes § 111.32(13m), disability, religion, national origin, marital status, lawful source of income, age, ancestry, family status, status as a victim of domestic abuse, sexual assault, or stalking, or in any other unlawful manner.

**DISPUTE RESOLUTION** The Parties understand that if there is a dispute about this Agreement or an alleged breach, and the Parties cannot resolve the dispute by mutual agreement, the Parties may consider alternative dispute resolution instead of judicial resolution in court. Alternative dispute resolution may include mediation and binding arbitration. Should the Parties desire to submit any potential dispute to alternative dispute resolution, it is recommended that the Parties add such in Additional Provisions or in an Addendum.

**NOTE: Wis. Stat. § 452.142 places a time limit on the commencement of legal actions arising out of this Agreement.**

**DISCLOSURE TO CLIENTS** **Note:** The language on lines 217-283 is required by Wis. Stat. § 452.135(2) in an agency agreement for brokerage services, such as real estate rentals, between a manager who is a real estate licensee and an owner/client.

Under Wisconsin law, a brokerage firm (herein firm) and its brokers and salespersons (hereinafter agents) owe certain duties to all parties to a transaction:

- (a) The duty to provide brokerage services to you fairly and honestly.
- (b) The duty to exercise reasonable skill and care in providing brokerage services to you.
- (c) The duty to provide you with accurate information about market conditions within a reasonable time if you request it, unless disclosure of the information is prohibited by law.
- (d) The duty to disclose to you in writing certain Material Adverse Facts about a property, unless disclosure of the information is prohibited by law. (See lines 195-198.)
- (e) The duty to protect your confidentiality. Unless the law requires it, the firm and its agents will not disclose your confidential information or the confidential information of other parties. (See lines 284-301.)
- (f) The duty to safeguard trust funds and other property the firm or its agents holds.
- (g) The duty, when negotiating, to present contract proposals in an objective and unbiased manner and disclose the advantages and disadvantages of the proposals.

**BECAUSE YOU HAVE ENTERED INTO AN AGENCY AGREEMENT WITH A FIRM, YOU ARE THE FIRM'S CLIENT.  
A FIRM OWES ADDITIONAL DUTIES TO YOU AS A CLIENT OF THE FIRM:**

- (a) The firm or one of its agents will provide, at your request, information and advice on real estate matters that affect your transaction, unless you release the firm from this duty.
- (b) The firm or one of its agents must provide you with all material facts affecting the transaction, not just Adverse Facts.
- (c) The firm and its agents will fulfill the firm's obligations under the agency agreement and fulfill your lawful requests that are within the scope of the agency agreement.
- (d) The firm and its agents will negotiate for you, unless you release them from this duty.
- (e) The firm and its agents will not place their interests ahead of your interests. The firm and its agents will not, unless required by law, give information or advice to other parties who are not the firm's clients, if giving the information or advice is contrary to your interests.
- If you become involved in a transaction in which another party is also the firm's client (a "multiple representation relationship"), different duties may apply.

**MULTIPLE REPRESENTATION RELATIONSHIPS AND DESIGNATED AGENCY**

- A multiple representation relationship exists if a firm has an agency agreement with more than one client who is a party in the same transaction. If you and the firm's other clients in the transaction consent, the firm may provide services through designated agency, which is one type of multiple representation relationship.
- Designated agency means that different agents with the firm will negotiate on behalf of you and the other client or clients in the transaction, and the firm's duties to you as a client will remain the same. Each agent will provide information, opinions, and advice to the client for whom the agent is negotiating, to assist the client in the negotiations. Each client will be able to receive information, opinions, and advice that will assist the client, even if the information, opinions, or advice gives the client advantages in the negotiations over the firm's other clients. An agent will not reveal any of your confidential information to another party unless required to do so by law.
- If a designated agency relationship is not authorized by you or other clients in the transaction you may still authorize or reject a different type of multiple representation relationship in which the firm may provide brokerage services to more than one client in a transaction but neither the firm nor any of its agents may assist any client with information, opinions, and advice which may favor the interests of one client over any other client. Under this neutral approach, the same agent may represent more than one client in a transaction.
- If you do not consent to a multiple representation relationship the firm will not be allowed to provide brokerage services to more than one client in the transaction.

**CHECK ONLY ONE OF THE THREE BELOW:**

- ☒ The same firm may represent me and the other party as long as the same agent is not representing us both (multiple representation relationship with designated agency).
- ☐ The same firm may represent me and the other party, but the firm must remain neutral regardless if one or more different agents are involved (multiple representation relationship without designated agency).
- ☐ The same firm cannot represent both me and the other party in the same transaction (I reject multiple representation relationships).

**NOTE: All clients who are parties to this agency agreement consent to the selection checked above. You may modify this selection by written notice to the firm at any time. Your firm is required to disclose to you in your agency agreement the commission or fees that you may owe to your firm. If you have any questions about the commission or fees that you may owe based upon the type of agency relationship you select with your firm, you should ask your firm before signing the agency agreement.**

**SUBAGENCY**

Your firm may, with your authorization in the agency agreement, engage other firms (subagent firms) to assist your firm by providing brokerage services for your benefit. A subagent firm and the agents with the subagent firm will not put their own interests ahead of your interests. A subagent firm will not, unless required by law, provide advice or opinions to other parties if doing so is contrary to your interests.

**PLEASE REVIEW THIS INFORMATION CAREFULLY. An agent can answer your questions about brokerage services, but if you need legal advice, tax advice, or a professional home inspection, contact an attorney, tax advisor, or home inspector.**

This disclosure is required by section 452.135 of the Wisconsin statutes and is for information only. It is a plain-language summary of the duties owed to you under section 452.133 (2) of the Wisconsin statutes.

**■ CONFIDENTIALITY NOTICE TO CLIENTS:** Manager and its agents will keep confidential any information given to Manager or its agents in confidence, or any information obtained by Manager and its agents that a reasonable person would want to be kept confidential, unless the information must be disclosed by law or you authorize Manager to disclose particular information. Manager and its agents shall continue to keep the information confidential after Manager is no longer providing brokerage services to you.

The following information is required to be disclosed by law:

- 1) Material Adverse Facts, as defined in Wis. Stat. § 452.01(5g) (see lines 195-198).
- 2) Any facts known by Manager and its agents that contradict any information included in a written inspection report on the property or real estate that is the subject of the transaction.

To ensure that Manager and its agents are aware of what specific information you consider confidential, you may list that information below (see lines 296-298). At a later time, you may also provide Manager with other information you consider to be confidential.

**CONFIDENTIAL INFORMATION:** \_\_\_\_\_

**NON-CONFIDENTIAL INFORMATION** (The following may be disclosed by Manager and its agents): \_\_\_\_\_

**LEAD-BASED PAINT PROVISIONS** If Property includes "target housing" (pre-1978 residential dwelling units) Owner shall be responsible for identification and elimination of lead-based paint ("LBP") hazards and compliance with all applicable LBP laws. Manager shall (a) advise Owner of Owner's obligations under the LBP laws, (b) ensure that Owner discloses known LBP, (c) ensure that Owner provides available LBP reports, the EPA's "Protect Your Family From Lead in Your Home" pamphlet, and the required warning language to tenants, and (d) obtain required signatures and the tenants' written acknowledgments.

**NOTICE ABOUT SEX OFFENDER REGISTRY** You may obtain information about the sex offender registry and persons registered with that registry by contacting the Wisconsin Department of Corrections on the Internet at <http://www.doc.wi.gov> or by telephone at (608)240-5830.

**ADDITIONAL PROVISIONS** Property Management Agreement is in place as a vacant building with a current Listing Contract for Lease is active with Coldwell Banker Commercial River Valley. A new Property Management Agreement will be proposed at the time a tenant is secured.

**ADDENDA** Any attached schedule of units, tenant screening standards, rental standards and criteria, detailed schedule of repair and maintenance responsibilities and \_\_\_\_\_ are made part of this Agreement.

**TERM** The term of this Agreement shall be: 1 Year  
☐ **Automatic Renewal of One-Year Term.** This Agreement shall be automatically renewed each year on an ongoing basis for additional one-year terms unless Owner or Manager delivers a written termination notice to the other at least 30 days before the original or renewal expiration date.

341 **CAUTION: If Signed, This Agreement Can Create a Legally Enforceable Contract. Real Estate Brokers May**  
 342 **Provide a General Explanation of The Provisions of This Agreement or Other Contracts But Are Prohibited By**  
 343 **Law From Giving Advice or Opinions Concerning the Owner's Legal Rights Under this Agreement or Any Other**  
 344 **Contract. An Attorney Should Be Consulted If Legal Advice Is Needed.**

345 **WIRE FRAUD WARNING!** Wire Fraud is a real and serious risk. Never trust wiring instructions  
 346 sent via email. Funds wired to a fraudulent account are often impossible to recover.

347 Criminals are hacking emails and sending fake wiring instructions by impersonating a real  
 348 estate agent, Firm, lender, title company, attorney or other source connected to your  
 349 transaction. These communications are convincing and professional in appearance but are  
 350 created to steal your money. The fake wiring instructions may even be mistakenly forwarded to  
 351 you by a legitimate source.

352 DO NOT initiate ANY wire transfer until you confirm wiring instructions IN PERSON or by YOU  
 353 calling a verified number of the entity involved in the transfer of funds. Never use contact  
 354 information provided by any suspicious communication.

355 **Real estate agents and Firms ARE NOT responsible for the transmission, forwarding, or**  
 356 **verification of any wiring or money transfer instructions.**

357 All persons signing below on behalf of an Owner Entity represent that they have proper legal authority to sign for and  
 358 bind that Entity.

359 Owner Entity Name (if any): Redevelopment Authority of La Crosse

360 (x) \_\_\_\_\_  
 361 Authorized Signature ▲ Print Name & Title Here ► Date ▲

362 (x) \_\_\_\_\_  
 363 Authorized Signature ▲ Print Name & Title Here ► Date ▲

364 Owner Entity Name (if any): \_\_\_\_\_

365 (x) \_\_\_\_\_  
 366 Authorized Signature ▲ Print Name & Title Here ► Date ▲

367 (x) \_\_\_\_\_  
 368 Individual Owner's Signature ▲ Print Name Here ► Date ▲

369 Manager Entity Name (if any): \_\_\_\_\_

370 (x) \_\_\_\_\_  
 371 Authorized Signature ▲ Print Name & Title Here ► Date ▲

372 (x) \_\_\_\_\_  
 373 Individual Manager's Signature ▲ Print Name Here ► Date ▲

Copyright © 2024 by Wisconsin REALTORS® Association, Inc. Drafted by Attorney Debra Peterson Conrad  
 No representation is made as to the legal validity of any provision or the adequacy of any provision in any specific transaction.

